

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall
On Thursday, 3rd July 2025 at 7.00pm.

Present: Chairperson: Councillor Liz Loch
Councillors : Steph Bonnar, Mary Llewellyn, Ray Simkiss, Jim Teague and Shaun Trigg.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillor Tim McIlveen

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
27/06/2025 (St Hilary)
Report of Hare coursing/lamping.
Outcome: Incident discovered the morning after the event several gates damaged and cattle retrieved from the road, NO CCTV, NO SUBJECTS OR VEHICLES IDENTIFIED.

18/06/2025 (St Hilary)
Report of a Road Traffic Accident involving a cyclist.
Outcome: Cyclist conveyed to hospital by ambulance for checks.

02/06/2025 (St Marys Church)
Report of a vehicle that has driven through and damaged fencing and hedging.
Outcome: Vehicle recovered insurance details exchanged.

01/06/2025 (St Hilary)
Report of Hare coursing/lamping
Outcome: Incident discovered by farmer several gates damaged, and cattle retrieved from the road, NO CCTV, NO SUBJECTS OR VEHICLES IDENTIFIED.
Increased Police patrols in the area when local officers are on duty.

Item 4: To consider and approve the minutes of the Meeting held 12th June 2025.
Proposed by Councillor Llewellyn, seconded by Councillor Twigg and **resolved** that the minutes of the Meeting held on 12th June 2025 be approved.
Councillor Loch signed the minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
5.1 Item 15.6 – Boundary Review for the Vale of Glamorgan Council.
Councillor Loch suggested that the response forwarded to the Democracy and Boundary Commission should be shared with Llandow Community Council and Llanmaes Community Council for their information.

- 5.2 Items 6.2 and 6.3 – Councillor Llewellyn reported that both of these requests placed with the Vale of Glamorgan Council had not been carried out. The Clerk to ‘chase up’ with the Vale Council. Members were pleased to report that the white lines had been reinstated at the junction of the St Hilary Road with St Athan Road at Howe Mill.

Item 6: Chairperson’s Report.

No items to report.

Item 7: Vale of Glamorgan Councillor’s Report.

No Vale Councillor present.

Item 8: Clerk’s Report

8.1 Finances.

Bank balance was noted at **£5,340.63** (Current Account £2,402.83 and Business Reserve Account £2,937.80).

Payments made since 12th June 2025 are:

Clerk’s Salary (June) - £199.48;

HMRC Tax (June) - £49.80;

J Griffin (Reimbursement of Zoom Fees for January/March 2025) - £46.77 (net £38.97 plus VAT £7.80);

St Hilary Village Hall (hire of hall for this meeting) - £45.

H Embling (Internal Auditor for year 2024/25) - £100.

Payments due to be made are:

Clerk’s Salary (July) - £199.48;

HMRC Tax (July) - £49.80;

St Hilary Village Hall (payment for hire of hall for this meeting) - £45.

Proposed by Councillor Bonnar, seconded by Councillor Loch and **resolved** that all payments due be made.

Receipts:

None.

8.2 Other Items.

- (i) The Clerk reported that the Audit had been delivered to Audit Wales.
- (ii) Invitation from Cowbridge Town Council for the Chairperson to attend the Cowbridge Placemaking Plan Official Launch on 8th July. Councillor Bonnar, Vice Chair, agreed to attend on behalf of the Community Council.

Item 9: To report on Highway Issues.

9.1 Request for the ‘Road Sweeper’ to visit Llandough.

9.2 Various requests for the cutting of verges including:

- Lake Hill, St Athan to Llandough;
- From The Rectory, through Llandough village;
- Herberts to the top of the hill on St Athan Road;
- At the junction of ‘The Rocky’ onto St Athan Road.

Item 10: **To discuss the condition of some of the Community Council's notice boards.**
Discussion on the condition of the notice boards at St Mary Church, The Herberts and Llandough. Quote requested for the refurbishment of all three notices boards for consideration at the September meeting.

Item 11: **Reports of Representatives.**

11.1 Councillor Bonnar gave the following report on the Community Liaison meeting held on 1st July:

Police Matters

There was no Police Inspector attendance at the meeting and no report update provided. The Chair advised she has written to Inspector Childs given the concerns raised across the Community Councils over recent Liaison Committee meetings regarding the limited attendance of police officers at council meetings. She has recommended that a timetable be produced scheduling an officer to attend each council meeting 3 times per year with an advance date of attendance agreed so that any issues can be collated and queries submitted ahead of attendance. No response has been received as yet.

Fire & Rescue

Group Manager Martin O'Keefe attended. He advised there had been a 3000% increase in wild fires which is the biggest increase since records began. Since the last meeting there have been 114 fire related incidents in the Vale of Glamorgan with 15 being residential fires. There were 10 vehicle / machinery related fires and others were grass trees and outdoor structures. The fire service is focussing on school and youth education and is working with the police to cover patrols in the Holton Road area of Barry. They have carried out 3 animal rescues, covered 2 floods and attended 23 road traffic accidents plus supported 1 water rescue.

The officers have been attending exercises and training events at Cardiff Airport, Dow Corning and on High Rise buildings. They have also carried out 3412 Home Safety Checks, held briefing sessions for vulnerable elderly people, and delivered education to 2500 Key Stage 1 pupils, and 2593 Key Stage 2 students across the Vale specifically focussing on grass and wild fires.

Public Services Board

Nominations were sought for a member of the Community Councils to join the Public Services Board. Initially there were none and then Cllr Perry self nominated and this was seconded. There were system issues and the meeting had to transition onto Teams and the Chair suggested the nomination process be extended to the October meeting and the opportunity advertised more widely.

Boundary Commission Review

Rob Thomas advised that the submissions had now been approved by the governing member, A report has been produced and all were asked to note paragraph 1.5 detailing the allocation of the Vale electoral area with 59 representatives compared to the current 54. There will be 2 new Wards (Barry Waterfront and Cosmeston) and paragraph 2.1 onwards makes recommendations regarding Barry Waterfront, Cosmeston, Llandow and Wenvoe. Cosmeston could be freestanding or linked to Plymouth Ward

Penarth. Wenvoe population density may be too high for just 1 member. Similarly Llandow may have too many people for 1 member.

- 11.2 Councillor Loch advised that she will be attending the local committee meeting of One Voice Wales on 21st July and will report back at the September meeting.

Item 12: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

- 12.1 VGC (Vale of Glamorgan Council) – Business Support Newsletter 13th June 2025.

- 12.2 OVW (One Voice Wales) – Training Dates for June to September 2025.

- 12.3 OVW – Bulletin No. 5.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 13: Correspondence from Residents.
None.

Item 14: Planning Applications.

- 14.1 Results of recent Planning applications:

- (i) Planning Application No. **2025/00481/FUL** – 2 storey extension over existing flat roof extension to incorporate additional bedroom and ensuite at 3 Church Terrace, St Mary Church– **approved with 4 conditions.**

**Item 15: Place, Date and Time of the next Meeting -
Thursday, 4th September 2025, 7.00pm at Llanfair Primary School.**

..... Chairman.

Date: 4th September 2025.