

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**St Hilary Village Hall**  
**On Thursday, 1<sup>st</sup> May 2025 at 7.15pm.**

**Present:** Chairperson: Councillor Liz Loch  
Councillors : Steph Bonnar, Mary Llewellyn, Tim McIlveen, Ray Simkiss,  
Jim Teague and Shaun Trigg.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: Apologies for Absence.**  
Councillor Julian Hitchcock.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
No report available.

**Item 4: To consider and approve the minutes of the Meeting held 10<sup>th</sup> April 2025.**  
**Proposed** by Councillor Bonnar, seconded by Councillor Loch and  
**resolved** that the Minutes of the Meeting held on 10<sup>th</sup> April 2025 be  
approved. Councillor Loch signed the Minutes.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**

5.1 Item 3 – It was confirmed that the loss/theft was indeed of a cow as reported  
at the April meeting.

5.2 Item 6 – Members discussed concerns with regard to a branch which had  
fallen onto and created a hole in the roof of a property. It was confirmed  
that the area has been tidied up considerably.  
It was reported that some dog walkers had expressed concern at dumping of  
food in a 'skip' which is on a public footpath and could prove to be a health  
hazard. The Vale Council has been informed but advised that as the skip is on  
private land, they cannot act.

**Item 6: Chairperson's Report.**  
No report.

**Item 7: Vale of Glamorgan Councillor's Report.**  
No Vale Councillor present.

**Item 8: Clerk's Report**

8.1 **Finances.**  
Bank balance was noted at **£5,636.68** (Current Account £2,698.88 and  
Business Reserve Account £2,937.80).

**Payments made since 10<sup>th</sup> April 2025 are:**

Clerk's Salary (April) - £199.48;  
HMRC Tax (April) - £49.80;  
HCI Data Ltd (Disk Space – 28.2.25 – 02.04.25) - £35.52;  
Zurich Municipal (Council insurance for 2025/2026) - £241;  
Councillors Allowances £312.

**Payments due to be made are:**

Clerk's Salary (May) - £199.48;  
HMRC Tax (May) - £49.80;  
J Griffin (Reimbursement of Zoom Fees for January/March 2025) - £46.77  
(net £38.97 plus VAT £7.80);  
St Hilary Village Hall (hire of hall for this meeting) - £45.

**Proposed** by Councillor Bonnar, seconded by Councillor Simkiss and  
**resolved** that all payments due be made.

**Receipts:**

First Precept Payment for the year 2025/2026 via the Vale of Glamorgan  
Council - £1,973.

**Internal Audit.**

The Clerk reported that the Internal Audit has now been completed by the  
Auditor and there were no concerns reported.

The Annual Return and Accounts will be presented at the June meeting.

**Item 9: To update on incidents of HGV issues in St Hilary Village.**

The following highway items were raised:

- A street light on the road off the A48 junction close to East Down Barn has become overgrown by trees resulting in the lighting be obscured.
- Verge adjacent to West House, close to the Manor House is overgrown resulting in a narrowing of the highway at that point.
- The wall in Llandough, apparently owned by the Vale Council and recently knocked by an HGV vehicle requires repair. Councillor Simkiss asked for an Officer at the Vale Council to contact him to discuss.

*Clerk to report all items to the Highways Department.*

*The item title to be changed to 'Reports of Highway Issues.'*

**Item 10: Reports of Representatives.**

Councillor Loch reported on the recent meeting of the local One Voice Wales  
Committee:

- There was no speaker as the one booked failed to turn up.
- Recent format of Community Liaison meetings was discussed. The Members attended reported that the meetings are not fulfilling the role it was set up for and that it was too 'Vale Council' dominated.
- One Member said that he believes that the Boundary Review of the Town and Community Councils in the Vale is a 'done deal'.

- Item 11: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.***
- 11.1 VGC (Vale of Glamorgan Council) – Business Support Newsletter 4<sup>th</sup> and 17<sup>th</sup> April 2025.
- 11.2 OVW (One Voice Wales) – Training Dates for July, August and September 2025.
- 11.3 Valeways – Millennium Heritage Trail.
- 11.4 OVW – Compassionate Communities in Wales event – Thursday 8<sup>th</sup> May 2025.
- 11.5 Boston Seeds – Sale of Wildflower Seeds.
- 11.6 Via VGC – From the First Minister – VE/VJ Day 80.
- 11.7 OVW – ‘Cost of Living Crisis Project’ – Information and Resources.
- 11.8 Transport for Wales – Notice to check before travel due to repairs to a Cardiff bridge.
- 11.9 Royal British Legion Industries – ‘Fly the Flag for VE Day80’.
- 11.10 Via VGC – Wales Together – VE Day 80.
- 11.11 OVW – Bulletin Issue 1 2025.
- 11.12 Planning Aid Wales – WG Consultation on various planning items.
- 11.13 OVW – Ogi Cefnogi Community Fund - Funding Opportunity for Activities.

***All items were forwarded to Councillors prior to the meeting and were noted.***

**Item 12: Correspondence from Residents.**  
None.

**Item 13: Planning Applications.**  
No planning items.

**Item 14: Place, Date and Time of Annual Meeting and next Ordinary Meeting**  
**Thursday, 12<sup>th</sup> June 2025, 7.00pm at Llanfair Primary School.**

..... Chairman.  
**Date: 12<sup>th</sup> June 2025.**