

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 7th March 2024 at 7.00pm.

Present: Vice Chairperson: Councillor Jim Teague.
Councillors : Steph Bonnar, Julian Hitchcock and Mary Llewellyn.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Liz Loch and Ray Simkiss.
Vale Councillor Robert Fisher.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
02/02/2024 (St Hilary)
Report of an unknown vehicle trespassing.
Outcome: Police attended no vehicle on site and premisses secure, no registration given, no suspects identified occurrence finalised.

07/02/2024 (St Hilary)
Report: ACTION FRAUD CRIME REPORT
Outcome: Business servers hacked impacting business; company have updated servers no subjects identified occurrence finalised.

Item 4: To consider and approve the minutes of the Meeting held 1st February 2024.
Proposed by Councillor Llewellyn, seconded by Councillor Bonnar and **resolved** that the Minutes of the Meeting held on 1st February 2024 be approved. Councillor Teague signed the Minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.

5.1 It was confirmed that the defibrillator training had been cancelled and rescheduled for 14th March 2024.

5.2 Members were pleased to acknowledge the item acknowledging Councillor Heather Shaw's outstanding contribution over 37 years to Llanfair Community Council in the March edition of 'Clerks and Councils Direct'.

Item 6: Chairperson's Report.
No report.

Item 7: Vale of Glamorgan Councillor's Report.
No report.

Item 8: Clerk's Report

8.1 Finances.

Bank balance was noted at **£4,484.69** (Current Account £3,575.65 and Business Reserve Account £909.04).

Payments made since 1st February 2024 are:

Clerk's Salary (February) - £191.40;
HMRC Tax (February) - £47.80;
St Hilary Village Hall (Hire of the hall for February meeting) - £30.00;
J Griffin (Reimbursement payment to 'The Poppy Appeal' for wreath) - £20.
Councillor D R Simkiss (Reimbursement of Printer Costs 2023/2024) - £52.00;
Councillor E Loch (Reimbursement of Printer Costs 2023/2024) - £52.00;
Councillor J Teague (Reimbursement of Printer Costs 2023/2024) - £52.00 – *not yet presented at bank.*

Payments due to be made are:

Clerk's Salary (March) - £191.40;
HMRC Tax (March) - £47.80;
St Hilary Village Hall (Hire of the hall for this meeting) - £30.00;
J Griffin, Clerk (Reimbursement for cost of Planning course attended by Councillor Bonnar) - £40.00;
Councillor M Llewellyn (Reimbursement of Printer Costs 2023/2024) - £52.00;
J Griffin (Reimbursement of Petty Cash for 2023/2024) £35.00.

Proposed by Councillor Bonnar, seconded by Councillor Teague and **resolved** that all payments due be made.

Receipts – None.

Item 9: To report on Casual Vacancies.

The Clerk advised that no Elections had been required for both Llanfair and St Hilary Wards. The vacancies can now be filled by co-option. Notices have been posted on the website and the public notice boards. The closing date for applications to be received by the Clerk to be considered for co-option is 12 noon on Friday 15th March

The Clerk confirmed that she has already received one expression of interest.

Item 10: To update on incidents of HGV issues in St Hilary Village.

Councillor Llewellyn advised that there had been one recent incident in the village and the road sign directing traffic to St Mary Church has been knocked off its post. The Clerk will report to the Highways Department.

Item 11: To discuss use of Social Media by the Community Council.

A short discussion was held on the use of social media.
Councillor Bonnar referred to the Vale of Glamorgan Business Newsletter which has lots of information and advised that she had passed on relevant information to some residents. It was agreed that the newsletter would be shared on the villages' social media pages for their information.

Item 12: Reports of Representatives.

Councillor Bonnar reported that the next Community Liaison meeting would be scheduled for April.

Item 13: To select a Councillor Representative to attend Local Committee Meetings of One Voice Wales.

It was **noted** that Councillor Loch will attend the next meeting of the Local Committee of One Voice Wales and a new representative will be nominated at the Annual Meeting in May.

Item 14: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – previously sent out by e-mail.

14.1 Vale of Glamorgan Council (VGC) – Business Support Newsletters – 9th February 2024.

14.2 One Voice Wales (OVW) – Draft Minutes of Local Committee meeting – 29th January 2024.

14.3 GVS e-Bulletin 26.2.2024.

14.4 Planning Aid Wales – Newsletter February 2024.

14.5 OVW – Free Portrait of His Majesty, The King.

It was **resolved** that the portrait should be ordered and a decision made about where it can be displayed.

14.6 VGC - Gypsy and Traveller Site: Call for Candidate Sites.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 15: Planning Applications.

15.1 Planning Application No. **2023/01245/FUL**

Location: Henywen, Llandough.

Proposal: Conversion of redundant agricultural building into dwelling.

Concerns were expressed regarding the planning application including:

- The impact on the public footpath which is used frequently as access from Llandough and St Mary Church to Cowbridge, with risk to public safety during construction.
- There is no vehicular access to the site, apart from a private road.
- Unacceptable encroachment into the countryside.

15.2 Decisions made by Local Planning Authority.

(i) Planning Application No. **2023/01131/FUL** – Erection of cattery, retention of log cabin for 3 years (rural enterprise dwelling), amendment to access at Five Acres, Llantrithyd – **Refuses to permit.**

(ii) Planning Application No. **2023/01182/FUL** – Create door opening on south side of building that will generate a natural thermal heat source for hatching room as well as reducing the carbon footprint. The external view will be wooden bard doors which are closed when not in use at The Barns, Howe Mill Farm, St Athan Road, St Mary Church – **Refuses to permit.**

Item 16: Place, Date and Time of Next Meeting

Thursday, 4th April 2024, 7.00pm at St Hilary Village Hall.

..... **Chairman.**

Date : 4th April 2024.

Chairperson's Initials.....