

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 1st June 2023 at 7.00pm.

Present: Chairperson: Councillor Liz Loch,
Councillors : Steph Bonnar, Mary Llewellyn, Heather Shaw, Ray Simkiss,
Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
None received.

Item 2: Declarations of Interest.
Councillor Llewellyn – Item 14.1 - Planning Application No.**2023/00417/FUL** – East Down Farm, St Hilary – Applicant acquaintance of Councillor Llewellyn.

Councillor Loch – Item 14.1 - Planning Application No.**2023/00417/FUL** – East Down Farm, St Hilary – Applicant acquaintance of Councillor Loch.

Item 3: Community Police Matters.
No occurrences.

Councillor Loch reported that a group of ‘wild campers’ had set up camp on the Downs over the weekend. She requested that the matter be reported to the Police to raise awareness of a potential fire risk.

Item 4: To consider and approve the minutes of the Annual Meeting and Ordinary Meeting held 4th May 2023.
Proposed by Councillor Loch and **resolved** that the Minutes the Annual Meeting held on 4th May 2023 be approved. Councillor Loch signed the Minutes.

Proposed by Councillor Bonnar and **resolved** that the Minutes the Ordinary Meeting held on 4th May 2023 be approved. Councillor Loch signed the Minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
No matters arising.

Item 6: Chairperson’s Report.
Councillor Loch congratulated Councillor Hitchcock and Mrs Hitchcock on their visit to No 10 Downing Street being recognised ‘Local Business Champions’.

Item 7: Vale of Glamorgan Councillor’s Report.
No Vale Councillor present.

Chairperson’s Initials.....

Item 8: Clerk's Report

8.1 Finances.

Bank balance was noted at **£3,861.95** (Current Account £2,961.76 and Business Reserve Account £900.19).

Payments made since 4th May 2023 are:

Clerk's Salary (May) - £178.56;

HMRC Tax (May) - £44.64;

St Hilary Village Hall (Hire for May meeting) - £30.00;

H Embling (Internal Auditor) - £100.00 – *(not yet presented at Bank)*;

Zurich Municipal (Annual Insurance premium) - £320.65.

St Hilary Village Hall – (hire of hall for defibrillator training) - £16.00.

Payments due to be made are:

Clerk's Salary (June) - £178.56;

HMRC Tax (June) - £44.64;

St Hilary Village Hall (Hire of the hall for this meeting) - £30.00.

No monies received.

Item 9: To approve the Annual Return and the Accounts for the year ended 31st March 2023.

The Clerk had circulated both the Annual Return and the Annual Accounts for the year ended 31st March 2023. The Clerk explained that the Community Council is subject to a Full Audit by Audit Wales this year which means that all documents relating to the Accounts including bank statements; insurance documents; invoices etc will be examined.

The Council thanked the Clerk for the work undertaken.

Proposed by Councillor Simpson, seconded by Councillor Llewellyn and **resolved** that the Annual Accounts be approved by the Council.

Proposed by Councillor Loch and **resolved** that the Annual Return be approved by the Council.

Item 10: To discuss the draft Annual Report.

The Clerk had circulated the draft Annual Report for the year 2022/2023.

Resolved to approve the Annual Report in its entirety.

Item 11: To update on incidents of HGV issues in St Hilary Village.

No further update.

Item 12: Reports of Representatives.

The Clerk gave some details on the recent briefing update, delivered by the Vale of Glamorgan Council, on the proposed introduction of the 20mph speed limit in urban areas.

The law comes into play on the 17th September. Signage and enforcement could be a challenge as it is expected that this will not have been fully completed by this time. The Council have been assured that any enforcement (especially in areas where signage is not complete) would be proportionate and that the police are favouring educational methods.

There will be exceptions for A/B Class Roads and these can be reviewed and will be consulted on by the relevant groups. This relates to where there are A/B class roads, in areas that should be 20mph but there can be an exception made to either keep it 20mph or default to another speed limit. A full interactive map should be available on Data Map Wales around mid/end June.

Item 13: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

- 13.1 Vale of Glamorgan Council’s Business Support Newsletters 12th and 26th May 2023.
- 13.2 One Voice Wales (OVW) – The Good Councillors Guide to Employment 2023.
- 13.3 OVW – Training courses for May and June.
- 13.4 Welsh Government – Climate Change Bulletin.
- 13.5 Public Services Ombudsman – Quarterly Newsletter May 2023.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 14: Planning Applications.

- 14.1 Planning Application No. **2023/00417/FUL**
Location: East Down Farmhouse, St Hilary
Proposal: Amendment to Change of use of existing ancillary building to holiday accommodation.

This planning application had been discussed at May’s meeting.

**Item 15: Place, Date and Time of Next Meeting
Thursday, 13th July 2023, 7.00pm at St Hilary Village Hall.**

..... Chairman.

Date : 13th July 2023.