

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 2nd February 2023 at 7.00pm.

Present: Chairperson: Councillor Julian Hitchcock
Councillors : Mary Llewellyn, Liz Loch, Heather Shaw, Ray Simkiss,
Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.
Vale of Glamorgan Councillor Nicholas Wood (Via Zoom).

Item 1: Apologies for Absence
Councillor Steph Bonnar.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
PCSO Davies had forwarded details of occurrences during the last month:
21/01/2023 (St Hillary) occurrence 2300021603
Report to the police that the front number plate has been removed from the
car.
Outcome: No CCTV incident recorded no further action at this time.

04/01/2013 (St Hillary) occurrence 2300003959
Report to the Police 4 males lamping/hare coursing with dogs
Outcome: No description of the males no further action at this time.

Concern at flooding on the road close to New Barn was mentioned and is to
be reported.

Item 4: To consider and approve the minutes of the Meeting held
5th January 2023.
Resolved that the Minutes of the Meeting be approved as a true record. The
Minutes were signed by the Chairperson.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
5.1 Item 8.4 – Defibrillators – Members discussed the National Database, ‘The
Circuit’ where registered defibrillators are listed. Members were reminded
that training sessions on defibrillator use are to take place in St Hilary Village
Hall and residents from Llandough and St Mary Church are invited to attend.
Concern was expressed at the security of defibrillators as many have been
stolen and sold on the internet.
Councillor Teague mentioned the St Mary Church defibrillator and the lack of
signage indicating where it is stored. The Clerk will produce some suitable
signage and forward to Councillor Teague.

- Item 6: Chairperson’s Report.**
Councillor Hitchcock reported that CCTV cameras had been mounted onto posts in Cowbridge. One of the cameras is located in front of HSBC Bank.
- Item 7: Vale of Glamorgan Councillor’s Report.**
- 7.1 Councillor Wood advised that currently the Council is working through the budget process for the next financial year. There is a proposal for charging an annual fee of £30 for the collection of green waste.
- 7.2. The Vale Councillors recently held a surgery in the Lesser Hall in Cowbridge where the residents could raise issues. Several members of the public asked if consideration could be given to issuing permits to businesses for parking in the Town Hall car park.
- 7.3 Councillor Wood asked if there was any feedback regarding the cutting of the verge from the St Athan Road to Llandough following his conversation with Mike Clogg of the Highways Department. Councillor Simkiss stated that little had been done but he would wait and see what happens later this year with regard to the verge cutting.
- Item 8: Clerk’s Report**
- 8.1 **Finances.**
Bank balance was noted at **£3,761.37** (Current Account £2,863.19 and Business Reserve Account £898.18).
- Payments made since 5th January 2023 are:**
Clerk’s Salary (January) - £178.56;
HMRC Tax (January) - £44.64;
St Hilary Village Hall (Hire for meeting) - £30.00;
Society of Local Council Clerks – renewal of Membership - £56.00 (see 8.2 below - actual cost £112.00 with 50% shared with St Donats Community Council).
The Poppy Appeal (Wreath for Remembrance Sunday) - £20.00 - **still outstanding.**
- Payments due to be made are:**
Clerk’s Salary (February) - £178.56;
HMRC Tax (February) - £44.64;
J Griffin (Reimbursement for Zoom Fees) - £57.56;
St Hilary Village Hall (Hire for meeting) - £30.00.
- No receipts.**
- 8.2 **Councillors Allowances.**
Members were reminded that they need to advise the Clerk in writing if they do not wish to claim the £150 Members’ Allowance for the year 2022/2023.
- Item 9: Appointment of Internal Auditor for the year 2022/2023.**
Mrs Helen Embling has advised that she would be prepared to carry out the Internal Audit again for the current financial year.
Resolved to appoint Mrs Embling as Internal Auditor for the financial year, 2022/2023.

- Item 10: To update on incidents of HGV issues in St Hilary Village.**
No issues with regard to HGV's during the past month. However there has been two recent road traffic accidents.
- Item 11: To update on the Councils Toolkit.**
The Clerk advised that she would circulate a publication scheme prior to the next meeting for approval at the March meeting.
- Item 12: Reports of Representatives.**
- 12.1 Community Liaison Meeting of 19th January 2023 cancelled.
Next meeting scheduled for 23rd March 2023.
- 12.2 Councillor Simpson reported on the recent local committee meeting of One Voice Wales at which a presentation was given by Draethen, Waterloo and Rudry Community Council on their Environmental Programme to combat the Climate and Nature Emergencies. The power point presentation given at the meeting was circulated to Members.
- 12.3 Councillor Loch reported on a recent meeting of the Local Public Services Board who's plan for the next five years is out for consultation. The link to the document will follow.
- 12.4 Councillor Loch reported on the Meeting hosted by the Vale of Glamorgan Council, regarding the Community Boundary Review currently being undertaken by the Local Boundary Commission on behalf of the Vale of Glamorgan Council. A table showing projected figures of electors were circulated and discussed. Councillor Loch advised that many of the Councillors that attended the meeting had expressed concern at the figures which they could not agree with. The Boundary Commission members agreed to take another look at the figures.
It was agreed that a response to the review should be forwarded to the Commission from the Community Council and therefore it would be an agenda item for the March, when enlarged maps would be available to assist the Members with formulating a response.
- Item 13: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.***
- 13.1 Vale of Glamorgan Council's Regeneration Team's Business Newsletter – 6th January 2023.
- 13.2 Via One Voice Wales – Public Commemoration in Wales.
- 13.3 Via One Voice Wales - Launch of Amser third sector grant scheme and advert for independent assessors.
- 13.4 E-mail Marie Curie – Request for financial assistance.
- 13.5 Vale of Glamorgan Council's Business Support Newsletter - 20th January 2023.
- 13.6 Cardiff and the Vale University Health Board – Chief Executive Officer Connects Newsletter – 10th and 24th January 2023.

- 13.7 VGC - Mourning Protocol on the Death of the Sovereign and for Members of the Royal Family.
- 13.8 VGC - Shared Prosperity Fund.
- 13.9 WG – Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments Consultation.
- 13.10 VGC - Update on the WG 20 mph project.
- 13.11 VGC - Special Council - 30 January 2023 - Agenda and Report.
- 13.12 OVW – ‘The Importance of Community & Town Councils in Building Resilient Spaces for Nature.
- 13.13 OVW – Reminder of training courses being held through January, February and March 2023.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 14: Planning Applications.
No applications.

Item 15: Place, Date and Time of Next Meeting
Thursday, 2nd March 2023 at 7pm at St Hilary Village Hall.

..... Chairman.
Date : 2nd March 2023