

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 6th October 2022 at 7.00pm.

Present: Chairperson: Councillor Julian Hitchcock
Councillors : Steph Bonnar, Mary Llewellyn, Liz Loch Heather Shaw,
Ray Simkiss and Geoff Simpson.

In Attendance: Jackie Griffin, Clerk.
Vale of Glamorgan Councillor Charles Champion.

A minute's silence was observed in remembrance of HM Queen Elizabeth II.

Item 1: Apologies for Absence
Councillor Jim Teague.

Item 2: Declarations of Interest.
None declared

Item 3: Community Police Matters.

PCSO Stephen Davies had submitted a report to the Clerk:

One occurrence in September of common assault – a male drinking and smoking on a bus; a reporting person approached the subject who grabbed their mobile phone and threw it out of the window. Subject has been identified under investigation.

Members questioned where this occurred as there are no bus services through the villages.

There are a number of unreported incidents that involve hare coursing – lamping that have caused damage to gates and crops - two vehicles involved, a yellow/orange pick-up and a Silver Suburu part of registration 'CE04' in the Llanfair Community Council's area.

Item 4: To consider and approve the minutes of the Meeting held
1st September 2022.

Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that the Minutes of the Meeting be approved as a true record. The Minutes were signed by the Chairperson.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.

5.1 Item 15.2 – it was reported that a 'temporary barrier' has been set up at the damaged wall in The Herberts. Concern was expressed with regard to health and safety, as the wall is in such close proximity to the School. A further report to be sent to Highways.

5.2 Item 16.4 – Members discussed the dissatisfaction with regard to the Conservation Area status of St Hilary with reference to the fact that 'Article 4 Directive' has not been applied in this instance. This has led to many residents' annoyance and confusion to what is actually allowed in the village without planning permission.

Councillor Champion agreed to seek clarification on the matter with the Planning Department.

Item 6: Chairperson's Report.

Vice Chair, Councillor Loch, advised that she and Mr Loch attended a Church Service in Commemoration of Queen Elizabeth II at All Saints Church, Barry on 18th September.

Item 7: Clerk's Report

7.1 Finances.

Bank balance was noted at **£4,363.92** (Current Account £3,467.45 and Business Reserve Account £896.47).

Payments made since 1st September 2022 are:

Clerk's Salary (September) - £165.76;
HMRC Tax (September) - £41.44;
St Hilary Village Hall (Hire for meeting) - £30.00.

Payments due to be made are:

Clerk's Salary (October) - £165.76;
HMRC Tax (October) - £41.44;
J Griffin (Reimbursement for Zoom fees 3 months, Jul, Aug, Sep £14.39) - £43.17;
Vale of Glamorgan Council (Local Government Election 5.5.2022) - £1,070.37;
St Hilary Village Hall (Hire for meeting) - £30.00;
J Griffin (see item 7.2 – Reimbursement of 50% of the cost to attend the Joint One Voice Wales/SLCC Event on 9th November) - £27.00.

Monies received - None.

7.2 Joint One Voice Wales/SLCC Event – Wednesday 9 November 2022.

The Clerk referred to the above Event which is focusing on:

- Climate change;
- Digitally levelling up Councils;
- Biodiversity and the Section 6 duty;
- The new Finance and Governance Toolkit;
- Place Planning;
- Importance of training and development.

Cost of the Event is £45 plus VAT and the Clerk felt that her attendance could benefit the Community Council and asked if Council would be prepared to meet 50% of the cost (shared with St Donats Community Council) being £27. The Event is open to Councillors as well as Clerks.

Resolved to approved the payment of £27 for attendance of the Clerk at the Joint One Voice Wales/SLCC Event on 9th November 2022.

7.3 Online Update Meeting in respect of 20mph Speed Limit Roll Out for Vale of Glamorgan.

The Vale of Glamorgan Council is inviting one representative from each Town and Community Council to attend the above meeting to be held via Microsoft Teams. Councillor Hitchcock agreed to the attend the virtual meeting to be held on 22nd November 2022.

Members to bring any points they would like brought to the attention of the meeting to Councillor Hitchcock at the November meeting.
Councillor Simkiss raised a point with regard to the 30mph section of road in Llandough which only covers a very small part of the village. It was decided this should be brought to the attention of PCSO Davies.

Item 8: To update on incidents of HGV issues in St Hilary Village.

It was reported that there was an HGV 'stuck' yesterday. Councillor Loch advised that she had seen a Vale of Glamorgan Council map which indicated the location of highway signage which did not match where the signage is actually located. Overwhelming agreement was that an additional sign was required on the A48 to stop this problem before HGVs take the road into the village. Evidence will continue to be collected and presented to the Highways Department at the Vale of Glamorgan Council.

Item 9: To discuss the setting up of a training plan with the information forwarded by One Voice Wales.

The Clerk had forwarded a document received from One Voice Wales entitled 'Guidance on preparing a Council's Training Plan including a Model Plan Template'. The document had a number of appendices attached including Appendix Five which had given brief details on what each course covers. A Training Plan must be published by the Community Council by 5th November 2022.

Members discussed the costs of the courses which is prohibited by the funds available to the Community Council even considering the bursary of £100 which meets £50% of the cost of a One Voice Wales course which the Council has been awarded by the Welsh Government. It was suggested that an enquiry be made to One Voice Wales to ask what the cost would be for a course to be delivered to a group of Councils in one place as this might reduce the expense.

Item 10: To set a date for an Extraordinary meeting to discuss the Town and Community Councils 'Toolkit'.

Resolved that the date of the meeting should be set at the Community Council's next meeting and should take place after the Clerk's attendance at the Joint One Voice Wales/SLCC Event on 9th November.

Item 11: Reports of Representatives.

Councillor Loch reported that she had attended the 'Vale Public Services Board' meeting which included Members from other Town and Community Council's in the Vale. Items are considered to reflect the Wellbeing of Future Generations Act and the Group is focusing on three key areas:

- Opportunities/Life Experiences.
- Climate Change and the Environment.
- Ageing Population including transport requirements relevant to the locality.

A plan is to be produced.

Councillor Bonnar suggested that a survey, in the form of a questionnaire and delivered by a leaflet drop, is undertaken on the local requirement for transport in the villages.

Item 12: Correspondence and Publications which do not necessarily require discussion. i.e or noting only – *previously sent out by e-mail.*

12.1 One Voice Wales (OVW) – Training Sessions to be held in September and October 2022.

12.2 OVW – Closing deadline for applications to ‘Local Places for Nature’.
Councillor Simpson asked that Rachel Carter be asked to meet with the St Mary Church Councillors for discussion on ‘The Spinney’.

12.3 Local Democracy and Boundary Commission for Wales – Community Review Guidance.

12.4 Transport for Wales (TFW) – Industrial action update.

12.5 Planning Aid Wales – Newsletter October 2022

All items were forwarded to Councillors prior to the meeting and were noted.

Item 13: Any Other Business at the Discretion of the Chairman.

‘The Clerk advised that Any Other Business will be removed from the agenda in future. Members were asked to e-mail the Clerk with any items they wish to have on the agenda at least 5 days before the agenda is issued (i.e. Friday before the meeting date).

13.1 Councillor Loch queried ‘CPR’ training and was advised that can be delivered by Calon Hearts and ‘First Responders’.

13.2 Councillor Hitchcock had received an e-mail from a Llandough resident regarding overhanging trees and will forward the information to the Vale of Glamorgan Council.

13.3 It was asked if the ‘draft minutes’ could be posted on a whatsapp group.
The Clerk agreed they could as they are in the public domain.

13.4 Councillor Loch suggest the setting up of a Council’s facebook page which will be considered at a future meeting.

13.5 Councillor Hitchcock advised that a fundraising ‘Halloween Party’ is taking place on 29th October at Llandough Castle. Entry is £5, children are free. All are welcome to attend.

Item 14: Planning Applications.

14.1 Councillor Hitchcock reported that a Police incident had occurred at Rectory Stables, Llandough, where the owner has not complied with planning regulations and concerns raised by residents at the noise nuisance from dogs at the site.

14.2 **Determinations on Planning Applications by the Vale of Glamorgan Council.**
Planning Application No. **2022/00903/FUL** – Proposed detached garage,
repositioned entrance drive with access onto the highway and curtilage
extension, which will allow safe vehicular access onto the highway at
Whips Bungalow, Llandough – Refused to permit.

Item 15: Place, Date and Time of Next Meeting
Thursday, 3rd November 2022 at 7pm at St Hilary Village Hall.

..... Chairman.
Date : 3rd November 2022.