

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Virtually over 'Zoom',**  
**On Thursday, 12<sup>th</sup> May 2022 at 7.00pm.**

**Present:** Chairperson : Councillor Julian Hitchcock.  
Councillors : Steph Bonnar, Mary Llewellyn, Liz Loch, Geoff Simpson,  
Ray Simkiss and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: Apologies for Absence**  
PCSO Stephen Davies, South Wales Police.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
PCSO Davies had given apologies and advised that there is one occurrence for April:  
· The occurrence relates to a School Boy argument that escalated by threats via social media – No formal complaint and the matter was finalised.

**Item 4: To consider and approve the minutes of the Meeting held 7<sup>th</sup> April 2022.**  
**Proposed** by Councillor Llewellyn, seconded by Councillor Simkiss and **resolved** that the Minutes of the meeting be approved as a true record. The Minutes to be signed by the Chairman in due course.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**  
5.1 Item 15 – Work close to 'Sewage Farm' – removal of Japanese Knotweed.  
Members discussed the work undertaken and agreed that the explanation given for the extensive development on the corner of the hill, as the removal of Japanese Knotweed, seems excessive.

**Item 6: Chairman's Report.**  
Members welcomed Councillor Hitchcock as the Chairperson for the next 12 months.

**Item 7: Clerk's Report**  
**Finances.**  
Bank balance was noted at **£4,875.72** (Current Account £3979.46 and Business Reserve Account £896.26).  
**Payments made since 7<sup>th</sup> April 2022 are:**  
Clerk's Salary (April) - £154.26;  
HMRC Tax (April) - £38.57;  
J Griffin (Reimbursement for Akismet - Anti-spam for Website) - £80.00;  
J Griffin (Reimbursement for Petty Cash April 2021 to March 2022) - £90.83;  
J Griffin (Reimbursement for Zoom January to March 2022) - £43.17;

J Griffin (Reimbursement for printing documents at Dalton Printers) - £61.20;  
Wales Air Ambulance (S137 payment) - £50.00;  
St Hilary Platinum Jubilee Committee - £500.00;  
Llandough Village Committee Group - £500.00;  
Clerk's Salary Backpay April 2021 to May 2022 - £161.28;  
HMRC Tax on Backpay April 2021 to May 2022 - £40.32;  
St Mary Church Residents Association (SMCA) - £500.00 (*not yet presented at the Bank*).

**Payments due to be made are:**

Clerk's Salary (May) - £154.26;  
HMRC Tax (May) - £38.57;  
Zurich Municipal (Council's Insurance Policy for the forthcoming 12 months) - £305.71 (an increase of £1.37 on the previous year).

**Monies received.**

First precept payment via Vale of Glamorgan Council - £1,536.00

**Posting of Agendas and Minutes.**

The Clerk reported that Welsh Government Laws now allow agendas and minutes to be delivered by e-mail and only posted out to Members if they ask for it.

**Resolved** that agendas and minutes can be emailed to Members and agendas for posting on notice boards to be posted to the Councillors that pin that up.

**Item 8: To comment on and approve the Annual Report of the Community Council.**

**Resolved** to approve the Annual Report.

Members discussed the posting of items on websites including facebook and whatsapp to highlight the work of the Community Council.

**Item 9: To discuss Co-option of a Member for St Hilary Ward.**

A notice has been prepared inviting expressions of interest to be co-opted onto the Community Council representing the St Hilary Ward. Expressions of interest are requested by 27<sup>th</sup> May by contacting the Clerk. It was agreed that the notice should be posted onto the villages websites to highlight the vacancy.

**Item 10: Reports of Representatives.**

Councillor Bonnar reported that the next meeting of the Community Liaison Committee is scheduled for 14<sup>th</sup> July.

Councillor Simpson had forwarded a report on the latest meeting of the Cardiff and Vale University Health Board (*report available as Appendix 1 at the end of these minutes*).

**Item 11: Correspondence and Publications which do not necessarily require discussion. i.e or noting only – previously sent out by e-mail.**

11.1 One Voice Wales (OVW) – Introducing the National CPR and Defibrillator Manager.

- 11.2 OVW – May Training Courses.
- 11.3 OVW – ‘Planting for Pollinators’.
- 11.4 VGC – Vale Public Services Board’s published Well-being assessment.
- 11.5 Via OVW – Ramblers Cymru Press Release.
- 11.6 Via OVW – Age Friendly Wales – Newsletter April 2022.
- 11.7 OVW – ‘Local Places for Nature 2022 Applications’.  
***All items were forwarded to Councillors prior to the meeting and were noted.***

**Item 12: Any Other Business at the Discretion of the Chairman.**

- 12.1 Councillor Simpson asked when the Code of Conduct Interest Forms are required by. The Clerk advised that either they can be scanned it and e-mailed to the Clerk or, if the next meeting is in person, they can be handed in then.
- 12.2 Councillor Loch reported that it is hopeful that internet provision will be available in St Hilary Village Hall in July.
- 12.3 It was reported that the school may not be a suitable venue for the Council from now on due to the internet not being accessible.
- 12.4 The footpath through Coed Pendre in Llandough is impassable at the moment and requires clearing. Report to be submitted to Valeways or Vale Rangers.

**Item 13: Planning Applications.**  
No planning items.

**Item 14: Place, Date and Time of Next Meeting**  
**Thursday, 9<sup>th</sup> June 2022 at 7pm, venue to be confirmed**

..... Chairman.  
Date : 9<sup>th</sup> June 2022.