

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Virtually over 'Zoom',**  
**On Thursday, 3<sup>rd</sup> March 2022 at 7.00pm.**

**Present:** Chairman : Councillor Steph Bonnar  
Councillors : Julian Hitchcock, Mary Llewellyn, Heather Shaw and Ray Simkiss.

**In Attendance:** Jackie Griffin, Clerk.  
PCSO Stephen Davies, South Wales Police.

**Item 1: Apologies for Absence**  
Councillors David Hawkins, Geoff Simpson and Jim Teague.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
PCSO Davies advised that there were no reported incidents for February. There has been good feedback following the reintroduction of 'Pub Watch'. Councillor Llewellyn advised that there was a case of 'lamping' during the last week. PCSO Davies reaffirmed that it is important to log all incidents with the Police.

PCSO Davies reported that South Wales Police is to carry out a 'Suicidal Prevention Project', with the assistance of NPAS, within the Vale of Glamorgan with the intention of raising awareness.

**Item 4: To consider and approve the minutes of the Meeting held 3<sup>rd</sup> February 2022.**  
**Proposed** by Councillor Llewellyn, seconded by Councillor Shaw and **resolved** that the Minutes of the meeting be approved as a true record. The Minutes to be signed by the Chairman in due course.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**  
No matters arising.

**Item 6: Chairman's Report.**  
Councillor Bonnar reported on a meeting held in St Hilary Village on 14<sup>th</sup> February to discuss the ongoing issue of HGVs accessing the village and causing numerous incidents of property damage. The meeting was attended by Mr Andrew RT Davies MS, Mr Joel James MS, a number of residents of St Hilary and Llanfair Councillors Hawkins, Llewellyn, Shaw, Simkiss and the Chairman, Councillor Bonnar. It was acknowledged that the lack of the restricted weight limit sign was an issue. Mr Davies asked if the Cowbridge Ward Vale Councillors were supporting the action being taken by the Community Council. Following the meeting, Councillor Bonnar then drafted a letter which was sent to the three Vale Councillors but there has been no response to date.

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- Item 6: Chairman's Report (Continued).**  
Councillor Bonnar reported that following the e-mail from the Vale Council offering each town and community council a free tree, one has been requested. The tree will be planted in St Mary Church in celebration of the Queen's Platinum Jubilee.
- Item 7: Clerk's Report**  
**Finances.**  
Bank balance was noted at **£5,343.15** (Current Account £4,446.92 and Business Reserve Account £896.23).
- Payments made since 3<sup>rd</sup> February 2022 are:**  
Clerk's Salary (February) - £154.26;  
HMRC Tax (February) - £38.57;  
The Poppy Appeal (Remembrance Wreath) - £20.00;  
J Griffin (Reimbursement for Councillor Hitchcock for Planning Aid Wales training course on Second Homes and Buy to let) - £36.
- Payments due to be made are:**  
Clerk's Salary (March) - £154.26;  
HMRC Tax (March) - £38.57;  
One Voice Wales (Annual Membership Subscription) - £91.00;  
Akismet (Anti-spam for Website) - £80.00.
- No Monies received.**
- Application for financial assistance from Wales Air Ambulance Charity.**  
A letter had just been received requesting financial assistance. It was **resolved** to adjourn the item for consideration at the April meeting to allow the Members time to read the letter and consider its content.
- Item 8: To note and discuss the Local Election on 5<sup>th</sup> May 2022.**  
The Clerk had forwarded a series of documents to Members relating to the Town and Community Councils Elections. It was **resolved** that if Members want hard copies of the documents, the Clerk could arrange that upon an e-mail request direct to her.
- Item 9: To consider the issue of 'empty properties'.**  
The matter had been referred to the Planning Department at the Vale of Glamorgan Council who had inspected the property but had no concerns with regard to its condition and therefore would not be taking an enforcement action. The Vale Council has attempted to contact the owner who has not responded.  
**Resolved** that the item is removed from the agenda.
- Item 10: To discuss the issue of 'HGV's in St Hilary Village.**  
This item was discussed under the Chairman's Report.  
The e-mail from Alun Cairns MP, following the meeting with Andrew RT Davies MS and Joel James MS, was acknowledged. Mr Cairns was offering his support if required.

## Item 11: To consider the Independent Remuneration Panel for Wales 2022:2023.

Determination Number.	Extra Information.	Is a Decision required by Council?
<p>43 – All community and town councils must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:</p> <ul style="list-style-type: none"> <li>• Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.</li> <li>• Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation at the time the costs are incurred.</li> </ul>	<p>This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment to be made on production of receipts from the care provider.</p>	<p>No decision to be made on this determination as it is mandatory.</p>
<p>44 – All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.</p>	<p><i>This payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing.</i></p>	<p>No decision to be made on this determination as it is mandatory.</p>
<p>45 – Community and town councils can make payments for members undertaking a senior role of an annual amount of £500. This is in addition to the £150 payment for costs and expenses.</p>	<p><i>Applicable where a Councillor has greater responsibility.</i></p>	<p>Yes – it is optional to pay it for up to 3 members at the rate of £500 per annum.</p>
<p>46 – Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Payments must be the actual costs of travel by public transport or the HMRC mileage allowance as below:</p> <ul style="list-style-type: none"> <li>• 45p per mile up to 10,000 miles per year.</li> <li>• 25p per mile over 10,000 miles.</li> <li>• 5p per mile per passenger carried on authority business.</li> <li>• 24p per mile for private motor cycles.</li> <li>• 20p per mile for bicycles.</li> </ul>	<p><i>Expenses to be reimbursed on production of receipts if appropriate.</i></p>	<p>Yes – the payment of travel costs is optional.</p>
<p>47 – If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims:  -£28 per 24-hour period allowance for meals, including breakfast where not provided.  -£200 – London overnight.  -£95 – elsewhere overnight.  -£30 – staying with friends and/or family overnight.</p>	<p><i>Expenses to be reimbursed on production of receipts if appropriate.</i></p>	<p>Yes – the payment of overnight subsistence expenses is optional.</p>
<p>48 – Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.</p> <ul style="list-style-type: none"> <li>• Up to £57.20 for each period not exceeding 4 hours.</li> <li>• Up to £114.40 for each period exceeding 4 hrs but not exceeding 24 hrs.</li> </ul>		<p>Yes – the payment of financial loss is optional if claimed.</p>
<p>49 – Community and town councils can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30.</p>	<p><i>A member in receipt of financial loss compensation will not be entitled to claim attendance allowance for the same event.</i></p>	<p>Yes – the payment of an attendance allowance is optional if claimed.</p>

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**Item 11: To consider the Independent Remuneration Panel for Wales 2022:2023 (Continued).**

**Resolved** that Members would consider whether a payment should be made if a Member makes a claim with regard to determinations 45 to 49. This is with the exception of the mandatory payments detailed in determinations 43 and 44 as if a Councillor claims these payments, they must be made.

**Item 12: Reports of Representatives.**

No reports.

**Item 13: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.***

13.1 Via OVW (One Voice Wales) – Organisation for Economic Co-operation and Development – Questionnaire about the future of regional development in Wales.

13.2 VGC (Vale of Glamorgan Council) – Walking Festival 6<sup>th</sup> – 11<sup>th</sup> September 2022.

13.3 VGC Planning Committee 2<sup>nd</sup> March 2022 – Link for Agenda and Report.

13.4 OVW – Training Reminder for February and March 2022.

13.5 Via OVW – Older People’s Commissioner’s Newsletter.

13.6 VGC – Business Support Newsletter 18<sup>th</sup> February 2022.

13.7 Royal British Legion – Queen’s Platinum Jubilee – June 2022.  
‘Branded’ items can be ordered direct from the Royal British Legion.

13.8 Welsh Government Consultation on how to measure the inclusion of migrants in Wales – deadline 25<sup>th</sup> March 2022.

13.9 OVW – Information on ‘Swifts’.  
Councillor Bonnar reported that numbers of swifts have reduced due to lack of suitable habitats. It was suggested that a nesting box be put into the tower of St Hilary Church, whilst the scaffolding is in place, to provide a resting place.

13.10 Natural Resources Wales – New Countryside Code Advice for Land Managers.

**Item 14: Any Other Business at the Discretion of the Chairman.**

14.1 The Herberts notice board requires some attention which will be carried out soon.

**Item 15: Planning Applications.**

15.1 Planning Application No. **2022/00142/FUL**

Location: Robin Hill, St Hilary.

Proposal: Extension and alterations to the existing dwelling.

**No objection.**

- Item 15: Planning Applications (Continued).**  
15.2 Determinations on Planning Applications by the Vale of Glamorgan Council.  
(i) **2021/01033/FUL** – Erection of a timber stable block and training manege / arena with new access point. Existing Agricultural Land – Change of use to Equestrian at Land at Marche House, Llantrithyd Road, St Hilary – **Grants permission with 5 conditions.**

- Item 16: Place, Date and Time of Next Meeting**  
The next meeting will be held on Thursday, 7<sup>th</sup> April 2022 at 7pm, virtually over 'Zoom'.

..... Chairman.

Date : 7<sup>th</sup> April 2022.