



There are eight Councillors with five representing Llanfair Ward (covering St Mary Church, Llandough and the Herberts) and three representing St Hilary Ward. The administration of the Community Council is carried out by the Clerk/Responsible Financial Officer, the only paid officer of the Council.

Members	Community Council Ward
Cllr Steph Bonnar	Llanfair
Cllr David Hawkins	St Hilary
Cllr Julian Hitchcock	Llanfair
Cllr Mary Llewellyn	St Hilary
Cllr Heather Shaw	St Hilary
Cllr Ray Simkiss	Llanfair
Cllr Geoff Simpson	Llanfair
Cllr Jim Teague	Llanfair



The Members of the Community Council are summoned to attend meetings via the agenda which is issued by the Clerk at least three clear days before the day of the meeting. The agenda can be viewed either on the Community Council's website or on one of the Community Council's Notice Boards.

Members' Register of Attendance at Meetings of the Community Council.

Members	Apr '21	May '21	June '21	July '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22
Cllr S Bonnar	√	√	√	√	√	√	√	√	√	√	√
Cllr D Hawkins	√	√	√	√	√	√	√	X	√	√	X
Cllr J Hitchcock	√	√	X	√	√	√	√	√	√	√	√
Cllr M Llewellyn	√	√	√	√	X	√	√	X	√	√	√
Cllr H Shaw	X	√	√	X	√	√	√	√	√	√	√
Cllr R Simkiss	√	√	√	X	√	√	√	√	√	X	√
Cllr G Simpson	√	√	√	√	√	√	√	√	√	√	X
Cllr J Teague	√	√	X	√	√	√	√	√	√	√	X

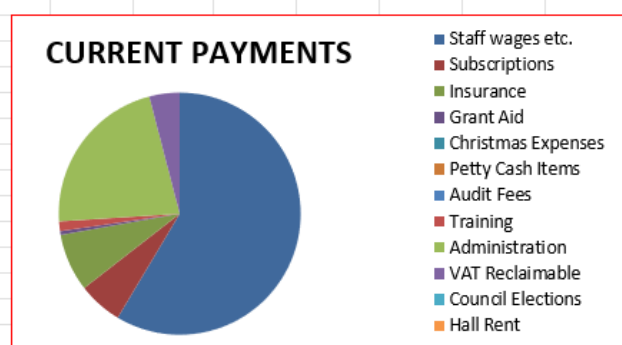
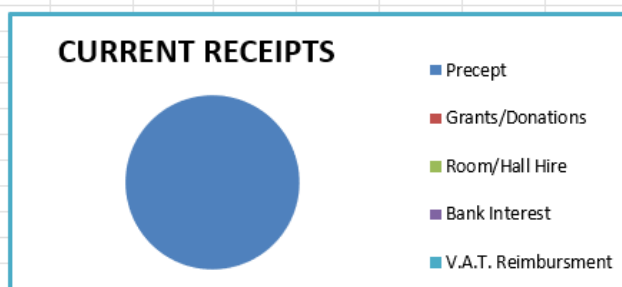
√ Present.

X Absent.

## Council Finance.

The Community Council's income is provided by a precept which is a part of the Council Tax, paid by each household and collected by the Vale of Glamorgan Council. The precept is paid to the Community Council in three parts during the months of April, August and December. The expenses of the Community Council include the Clerk's salary; insurance, subscription to One Voice Wales and other items. The breakdown of the expenditure is represented by the pie chart below:

<b>LLANFAIR COMMUNITY COUNCIL</b>		
<b>Receipts &amp; Payments Account.</b>		
<b>April 2021 to March 2022</b>		
<b>BUDGET</b>	<b>RECEIPTS</b>	
<b>2021/2022</b>	<b>2021/2022</b>	
£		£
4,608.00	Precept	4,608.00
	Grants/Donations	
0.50	Room/Hall Hire	
	Bank Interest	0.12
	V.A.T. Reimbursement	
<b>4,608.50</b>	<b>TOTAL</b>	<b>4,608.12</b>
	<b>PAYMENTS</b>	
2,350.00	Staff wages etc.	2,313.96
150.00	Subscriptions	234.00
300.00	Insurance	304.34
100.00	Grant Aid	20.00
	Christmas Expenses	0.00
70.00	Petty Cash Items	0.00
300.00	Audit Fees	0.00
100.00	Training	51.00
300.00	Administration	867.40
	VAT Reclaimable	160.28
	Council Elections	0.00
300.00	Hall Rent	0.00
<b>3,970.00</b>	<b>TOTAL</b>	<b>3,950.98</b>
	<b>General Fund</b>	
	Opening Balance 1 April 2021	<b>4,402.21</b>
	Add Total Income	4,608.12
		9,010.33
	Deduct Total Expenditure	3,950.98
	<b>BALANCE AT 31ST MARCH 2022</b>	<b>5,059.35</b>



## Annual Audits.

Town and Community Councils are audited twice a year. The first audit is an Internal Audit carried out by an independent person appointed by the Council. The Internal Auditor does a thorough check of the Council's books and accounting procedures and produces a report. Following the Internal Audit, an external audit is carried out by the Wales Audit Office who select a particular item to specifically inspect as well as other checks on the Council's procedures. The 'Annual Return' containing the Council's accounting figures and 'Annual Governance' statement with the reports from the auditors are available to view on the Council's website.

## Planning Applications.

One of the objectives of the Community Council is to make observations on planning applications, details of which are provided by the Planning Department at the Vale of Glamorgan Council. Planning applications which the Community Council has considered in the past twelve months are listed in the following table. Comments made by the Community Council can be viewed in the Meeting Minutes:

Application No.	Location	Community Council Observation	Vale Council Decision
2021/00258/FUL	3 Church Cres, St Hilary	No objection	Approved
2020/01376/FUL	Cildarn, St Athan Road, St Mary Church	No objection	Approved
2021/00412/FUL	Eastdown Farm Cottage, St Hilary	No objection	Withdrawn
2021/00488/FUL	Saers Court, St Mary Church	No objection	Approved
2021/00495/RG3	Llanfair Primary School, St Mary Church	No objection	Approved
2021/00774/FUL	St Hilary Village Hall	Objection	Approved
2021/00880/FUL	Gigman Mill Junction, St Athan Rd to Junction Tre Aubrey via Gigman Bridge, St Mary Church	No objection	Outstanding
2021/01000/FUL	Huntsman Cottage, Llandough	Objection	Approved
2021/01033/FUL	Land at Marche House, Llantrithyd Road, St Hilary	Objection	Approved
2021/01128/FUL	Eastdown Farm Cottage, St Hilary	No objection	Approved
2021/01263/FUL	Old Rectory, Llandough	No objection	Outstanding
2021/01640/FUL	Morawelon, St Hilary	No objection	Approved
2021/01647/FUL	Woodlands Cottage, Llandough	No objection	Outstanding
2021/01652/FUL	Hillside, St Mary Church	No objection	Approved
2021/01775/FUL	The Extension, Lower Beaupre House, St Hilary	No objection	Approved
2022/00006/FUL	Whips Bungalow, Llandough	No objection	Outstanding
2021/01809/FUL	Barn (to the north of Howe Mill Farm), St Athan Rd, St Mary Church	Objection	Outstanding
2022/00142/FUL	Robin Hill, St Hilary	No objection	Outstanding

### Council Business.

- A Representative of South Wales Police attends most meetings and gives an update on incidents of crime in the area since the previous meeting. This can be a very useful source of information which can be shared with residents to raise awareness of possible concerns and warnings of current crime being carried out in the local area.
- Members had discussed seeking volunteers to become trained in 'Community Speedwatch', an initiative by South Wales Police to record Motorists driving over the legal speed limit. Those motorists exceeding the speed limit are recorded and a warning letter is sent to the driver. Despite initial interest, insufficient volunteers could be recruited for training in the practice of 'Speedwatch'.
- During the year it became apparent that Council business was being carried out on the Clerk's personal computer. This is bad practice and the Community Council resolved to purchase its own laptop for the use of the Clerk whilst working on all Council business including updating the website and issuing e-mails.
- The Community Council has the power to give small grants to Community Groups carrying out work/activities within the Community Council's own area. An application form and information sheet were drawn up and can be accessed from the website or through contacting the Clerk.
- For some time, the Community Council has been concerned about the issue of 'empty properties' in the area. The matter was discussed with the Vale of Glamorgan Council at some length and it would seem that there is limited action

that can be taken. The Community Council would urge anyone aware of 'empty properties' to report any concerns to the Vale of Glamorgan Council.

- For a number of years there has been serious concerns for residents in St Hilary of HGV's getting 'stuck' in the village causing damage to property and blocking the highway for many hours. The Community Council wrote to Alun Cairns MP; the five Members of the Senedd; the three Vale of Glamorgan Councillors and the Highways Department to detail the problems and asking for serious consideration to find a solution. A Meeting took place with Andrew R T Davies MS; Joel James MS; a representative of the Village Church, a resident who had suffered damage to her property and some of the Community Councillors. Mr Davies MS and Mr James MS wrote a joint letter to the Highways Department and the conclusion was that the current signage is sufficient but asked for problems and details of vehicles getting stuck to be recorded and forwarded to the Highways Department to build a record of incidents.
- Councillor Bonnar realised that Llandough did not have a defibrillator whilst St Hilary and St Mary Church both had defibs available to the Community. The Community Council resolved that every village should have one. A group of residents in Llandough successfully carried out some fund-raising exercises. The Community Council suggested that the group take advantage of an initiative by the Welsh Government to provide some funding for the provision of defibrillators and this they also did successfully. A great achievement by Llandough Residents.

#### **Other Information.**

- Representatives of the Community Council sit on a number of 'outside bodies'. One Member of the Council attends meetings of the Local Committee of One Voice Wales and the Cardiff and Vale University Health Board (*currently Councillor Geoff Simpson*); and a Representative of the Council attends Community Liaison Meetings (*currently Councillor Steph Bonnar*) hosted by the Vale of Glamorgan Council.
- Llanfair Primary School is based within the Community Council's area and a number of Councillors, past and present, have sat as Governors on the Governing Body. *Currently Councillor Llewellyn is a Governor at the School.*

*Annual Report of Llanfair Community Council completed 12<sup>th</sup> April 2022.*

*Website address: [www.llanfaircommunitycouncil.gov.uk](http://www.llanfaircommunitycouncil.gov.uk)*

*Clerk to the Council: Jackie Griffin.*

*To contact the Clerk email [clerk@llanfaircommunitycouncil.gov.uk](mailto:clerk@llanfaircommunitycouncil.gov.uk)*

