

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Virtually over 'Zoom',
On Thursday, 11th November 2021 at 7.00pm.

Present: Chairman : Councillor Steph Bonnar
Councillors : David Hawkins, Julian Hitchcock, Mary Llewellyn,
Heather Shaw, Ray Simkiss, Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.
Three Members of the Public.

Item 1: Apologies for Absence.
None.

Item 2: Declarations of Interest.
Councillor R Simkiss – Item 7 - To receive an update on the purchase and installation of a defibrillator in Llandough.
Councillor J Hitchcock - Item 7 - To receive an update on the purchase and installation of a defibrillator in Llandough.

Item 3: Community Police Matters.
PC Reynolds had forwarded crime figures for the month of October:

- St Hilary – a report of theft.
- St Mary Church – trespassing which is likely to be 'Lampers'.

PC Reynolds advised that South Wales Police have an operation ongoing with increased patrols in the Rural Vale due to the 'Lampers'. Residents are asked to report any suspicious activity.

There has also been a number of shed burglaries in other parts of the Vale so residents are reminded to ensure that their property is secure.

Item 4: To discuss 'Community Speedwatch'.
Councillor Bonnar reported that due to a very limited response to the completion of forms for volunteers to run the 'Community Speedwatch', the initiative should be abandoned at the present time and the item removed from the Community Council's agenda.

Item 5: To consider and approve the minutes of the Meeting held 7th October 2021.
Proposed by Councillor Simpson, seconded by Councillor Hawkins and **resolved** that the Minutes of meeting be approved as a true record. The Minutes to be signed by the Chairman in due course.

Item 6: Matters arising from the Minutes, which are not included in this Agenda.

6.1 Item 11 - It was reported that the Council's laptop has now been purchased and all Council records loaded onto it.

6.2 Item 12 – Councillor Llewellyn advised that the '3C's' have carried out some maintenance on the Old Roman Road. Brambles have been cleared from 'The Clump' down to Primrose Hill.

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Item 7: To receive an update on the purchase and installation of a defibrillator in Llandough.

Two residents from Llandough attended the meeting. An e-mail update was submitted to the Council advising of a further change in location. It was confirmed that the application for Section 50 will not proceed and it was now proposed to site the equipment on private land next to the post box.

The Welsh Government is currently promoting the purchase of defibrillators by providing finance and expertise and the information had already been passed onto the Village by the Clerk.

The Members agreed that the support from the Welsh Government in collaboration with the Ambulance Service, was a positive and worthwhile route for the group to explore to purchase the defibrillator.

There was concern expressed by the Members that the lowest cost and weather protected location of the Church porch, which has been the Council's recommended location since March, had been discounted by the Village group. The siting away from the Church Porch incurred additional costs of approximately £1,200 which did not seem economic and did not mirror other villages across the Vale. The Parish Office confirmed, in September, that they were supportive of the Porch location for the defibrillator. The Members did commend the Village's efforts with their fundraising and did make the group aware that no applications for grant funding for the purchase of defibrillators in St Hilary and St Mary Church were made to the Community Council. Each application for grant funding is judged on an individual basis.

Proposed by Councillor Teague, seconded by Councillor Simpson and **resolved** that no grant funding be awarded to Llandough for the purchase of the defibrillator.

Item 8: Chairman's Report.

No report.

Item 9: Clerk's Report

Finances.

Bank balance was noted at **£5,558.97** (Current Account £4,662.80 and Business Reserve Account £896.17).

Payments made since 7th October 2021 are:

Clerk's Salary (October) - £154.26;

HMRC Tax (October) - £38.57.

Payments due to be made are:

Clerk's Salary (November) - £154.26;

HMRC Tax (November) - £38.57;

HDCS (Purchase of Laptop) - £550.00 (Net of VAT of £110.00).

J Griffin (Reimbursement for renewal of Society of Local Council Clerk's Annual Membership) - £56.00.

Monies received: None.

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- Item 9: Clerk's Report (Continued).
Clerk's Seminar.**
The Clerk advised that she has signed up for a Virtual Regional Training Seminar to be held 17th November 2021, costing £54 and asked if the Council would consider paying half of the cost (sharing it with St Donats Community Council), thereby costing this Council £27. **Proposed** by Councillor Bonnar, seconded by Councillor Hawkins and **resolved** that the payments be made, including the reimbursement of £27 to the Clerk for the Virtual Regional Training Seminar.
- The Clerk advised that the Poppy Wreath was ordered for Llanfair Community Council but no invite for the Chairman had been received, for the Parade and Service taking place in Cowbridge, on this occasion.
- Item 10: To discuss a process for Grant Funding Applications.**
Councillor Bonnar had prepared and circulated a suggested information and application form for applicants to complete when applying for grant funding.
Proposed by Councillor Bonnar and **resolved** that the forms are accepted and loaded onto the website for completion and submitting to the Clerk.
- Item 11: To discuss the issue of HGV's getting 'stuck' in St Hilary Village.**
A resident of St Hilary advised the Members of her concerns at the increased frequency of HGV's getting 'stuck' in the Village and causing damage to property which is expensive to repair.
A particular concern is that this is a health and safety concern within a rural village where there is a Care Home, dog walkers and children riding ponies.
The concerns have been raised many times by other residents and the Community Council has sent a number of letters highlighting the concerns.
Councillor Bonnar provided pictures of various highway signs which could be sited. It was also pointed out that the signs already on the junction at the A48 are in the wrong location and are very low with the acute possibility that HGV drivers actually cannot see them being high up in the cab of their vehicle.
Resolved that the Community Council write a further letter in support of St Hilary residents in preventing HGV's driving through the village to the M.P.; M.S's at the Welsh Government; Highways Department at the Vale of Glamorgan Council and the Cowbridge Ward Councillors expressing the concerns and asking for improved signage to attempt to prevent more damage to the village which is a Conservation Area.

Item 12: Reports of Representatives.

Councillor Simpson reported on the recent meeting of the Regional Committee meeting of One Voice Wales at which the following items were discussed:

- Local Government Elections taking place in May 2022.
- Hybrid meetings are difficult for many Communities Councils in Wales so One Voice Wales is to employ a Digital Governance Officer to assist and liaise with Welsh Government who have refused funding for Councils to purchase the equipment required to facilitate such meetings.
- A Governance/Self-Assessment Tool Kit is being produced by One Voice Wales who is seeking volunteer Councils to participate in testing the Tool Kit.
- Rachel Carter, One Voice Wales' Nature Officer can supply 'Keep Wales Tidy' packages.
- An Innovative Practice Conference was held in October.
- Training, Charters and Asset Transfers were discussed.

The next meeting of the Cardiff and Vale University Health Board is scheduled for 23rd November 2021.

Item 13: To consider the documentation 'Model Local Resolution Protocol for Community and Town Councils' Provided by One Voice Wales.

The purpose of the protocol is to provide a course of action for low level complaints to be handled locally rather than referring all complaints to the Public Services Ombudsman for Wales resulting in a long drawn out investigation.

Proposed by Councillor Bonnar and **resolved** that the Model Local Resolution Protocol is adopted by the Community Council.

Item 14: Correspondence and Publication which do not require discussion i.e for noting only – previously sent out by e-mail.

- 14.1 OVW (One Voice Wales) – Remote Training Sessions for October, November and December 2021.
 - 14.2 Via OVW - COP Cymru 2021 – a toolkit for stakeholders.
 - 14.3 Welsh Government Survey in the Role and Remuneration of Councillors in Wales.
 - 14.4 OVW – Active Travel Plans Consultations.
 - 14.5 OVW – E-Bulletin.
 - 14.6 Via OVW - Cynnal Cymru - Sustain Wales to introduce you to their new Eco Literacy course, Nabod Natur - Nature Wise.
 - 14.7 Vale of Glamorgan Council – Community Flooding Guidance.
 - 14.8 OVW - Magnificent Meadows Cymru - A Plantlife webinar.
- All correspondence items noted.*

Item 15: Any Other Business at the Discretion of the Chairman.

Councillor Bonnar reported on the e-mail received from the Vale of Glamorgan Council advising that the decking at 7 Church Terrace, St Mary Church has finally been dismantled. Apparently, this had taken some time due to the fact that the Tenant could not find a tradesperson to carry out the work.

Item 16: **Planning Applications.**
16.1 Planning Application No. **2021/01000/FUL** – Huntsman Cottage,
Llandough - Proposed single storey rear extension to form new family
lounge, incorporating a link to the existing first floor garage to form an
additional bedroom and en-suite bathroom – **Grants permission with
2 conditions.**

Item 17: **Place, Date and Time of Next Meeting**
The next meeting will be held on Thursday, 2nd December 2021 at
7pm, virtually over 'Zoom'.

..... Chairman
Date : 2nd December 2021.