

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Virtually over 'Zoom',
On Thursday, 3rd June 2021 at 7.00pm.

Present: Chairman : Councillor Steph Bonnar
Councillors : David Hawkins, Mary Llewellyn, Heather Shaw,
Ray Simkiss and Geoff Simpson.

In Attendance: Jackie Griffin, Clerk.
Mr R Alexander (Member of the Vale of Glamorgan Council's
Standards Committee).

Item 1: Apologies for Absence.
Councillors Julian Hitchcock and Jim Teague.

Item 2: Declarations of Interest.
Councillor Simkiss – Item 10 (Discussion on installation of a defibrillator in
Llandough).

Item 3: Community Police Matters.
PCSO Reynolds had forwarded crime figures for May 2021:

- St Mary Church – house window smashed – no suspect identified.
- Llandough – 5 shed burglaries reported – no suspects identified. Similar reports in Tre'rhyngyll a few weeks later.

Item 4: To discuss 'Community Speedwatch'.
Councillor Bonnar reminded Members of previous work carried out on this initiative which had started prior to lockdown March 2020, but due to Covid, had not progressed. Members had been given the forms which would have to be completed by any volunteers prior to them being accepted on the scheme. PC Williamson had agreed to meet with Members to discuss and move forward.

Item 5: To consider the minutes of the Annual Meeting and Ordinary Meeting both held 6th May 2021.
Proposed by Councillor Simpson, seconded by Councillor Llewellyn and **resolved** that the Minutes of both meetings be accepted as a true record. Both sets of Minutes to be signed by the Chairman in due course.

Item 6: Matters arising from the Minutes, which are not included in this Agenda.
Councillors Hawkins referred to the Minutes of the Annual Meeting and thanked the Members and the Clerk for their assistance during his year as Chairman. The Members and Clerk thanked Councillor Hawkins for his service as Chairman during a difficult year with the restraints imposed by Covid-19.

Item 7: Chairman's Report.

No report.

Item 8: Clerk's Report

8.1

Finances.

Bank balance was noted at **£5,074.04** (Current Account £4,177.90 and Business Reserve Account £896.14).

Payments made since 6th May 2021 are:

Clerk's Salary (May) - £154.26;

HMRC Tax (May) - £38.57;

J Griffin (Reimbursement to Clerk for 'Akismet' which secures the domain name) - £44.00.

Zurich Municipal (Insurance Premium) - £304.34.

Payments due to be made are:

Clerk's Salary (June) - £154.26;

HMRC Tax (June) - £38.57.

Item 9: To Consider and Approve the Annual Return for the year ended 31st March 2021.

The Clerk reported that Mr Mees had completed the Internal Audit and was satisfied that the Accounts were in order. The Clerk had forwarded the Annual Return to Members by e-mail prior to the meeting. The Annual Return now had to be authorised by the Community Council and then signed by the Chairman and the Clerk prior to sending to Wales Audit Office with all supporting documentation.

Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that the Community Council approved the Annual Return as presented.

Item 10: To Discuss Installation of a Defibrillator in Llandough.

Councillor Simkiss had forwarded information from the Llandough Residents Group advising that the cost of the defibrillator would be £1,303 and to date, the residents had raised £720, leaving a balance of £583.

Councillor Simkiss had estimated that the installation of a power supply to the Church Porch would cost in the region of £150/£200.

Proposed by Councillor Llewellyn, seconded by Councillor Bonnar and **resolved** that the Community Council would pay the balance of £583 required to purchase the defibrillator when the faculty had been obtained from the Church in Wales and when a quotation had been obtained, in writing for the installation of a power supply to the Church Porch.

Item 11: Reports of Representatives.

Councillor Simpson advised that there had not been a One Voice Wales Local Committee Meeting.

Councillor Simpson then reported on a meeting of the Cardiff and Vale University Health Board on 25th May (see *appendix 1*).

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Item 12: Correspondence and Publications.

- 12.1 E-mail from One Voice Wales – Workshop entitled ‘Healthy Work Places and Civility in Public Life’ on Monday 24th May 2021 – *previously e-mailed to Members.*
- 12.2 E-mail from One Voice Wales in conjunction with Improvement Cymru – Free Webinar ‘Covid recovery – enabling key community leadership and partnerships’ on 19th May 2021 - *previously e-mailed to Members.*
- 12.3 E-mail from Welsh Government giving details of a course entitled ‘Strategic Asset Management Leadership’ provided by CIPFA on 28th May 2021 - *previously e-mailed to Members.*
- 12.4 E-mail from Public Health Wales detailing an on-line survey entitled ‘Learning lessons from the community-led response to Covid-19 in Wales’ which is open until the week commencing 7th July 2021. The survey can be accessed on the following link:
<https://wh.snapsurveys.com/s.asp?k=162072332977>
- *previously e-mailed to Members.*
- 12.5 Transport for Wales Bulletin highlight the South Wales Metro - *previously e-mailed to Members.*
- 12.6 E-mail from Councillor Neil Moore, Executive Leader and Cabinet Member for Performance and Resources, giving details of two sessions being held by Public Services Board to meet and discuss how the relationship between the Public Services Board and Town and Community Councils can be strengthened. The sessions are to be held on Microsoft Teams on 21st June and 23rd June 2021 - *previously e-mailed to Members.*
- 12.7 E-mail from Sally Holland, Children’s Commissioner for Wales, with her proposal for a ‘Summer of Fun’ for children and young people in Wales. Information available at childrenscommissioner.wales - *previously e-mailed to Members.*
- 12.8 E-mail from One Voice Wales details remote training sessions taking place in June. Any Councillor wishing to attend any training please advise the Clerk - *previously e-mailed to Members.*
- 12.9 E-mails received from 2 residents of St Hilary voicing concerns at a presentation given to the Council at April’s meeting regarding an initial discussion on the possibility of the installation of some play equipment in the village. Much research has to be carried out into the feasibility of the discussion if the idea is to get ‘off the ground’. The Community Council were not asked to get involved but were simply being advised. The Community Council will not make any comment until a planning application is received, should the discussion ever get that far.
- 12.10 Clerks and Councils Direct publication – May 2021.
- 12.11 The Clerk publication – May 2021.

All Items noted by Members.

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Item 13: Any Other Business at the Discretion of the Chairman.

13.1 It was reported that foliage from the front garden of Forge Cottage had grown over onto the road making visibility difficult at the junction of The Herberts and St Athan Road.

13.2 Foliage at The Rocky onto St Athan Road had also become overgrown making visibility difficult at the junction.

13.3 Grass verges at the junction of St Hilary onto the A48 had become overgrown making visibility difficult at the junction.

13.1, 13.2 and 13.3 to be reported to the Vale of Glamorgan Council.

13.4 Members discussed whether to meet at St Hilary Village Hall in July. The Clerk advised that a risk assessment had to be prepared by the Council and forwarded to the person dealing with the hall hire. It was decided to meet via zoom in July and reassess where and how to meet in September.

Item 14: Planning Applications.

14.4 Result of recent Planning Applications:

No results to report.

Item 15: Place, Date and Time of Next Meeting

The next meeting will be held on Thursday, 1st July 2021 at 7pm, virtually over 'Zoom'.

..... Chairman

Date : 1st July 2021.