

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Virtually over 'Zoom',
On Thursday, 1st April 2021 at 7.00pm.

Present: Chairman : Councillor David Hawkins
Councillors : Steph Bonnar, Julian Hitchcock, Mary Llewellyn,
Ray Simkiss, Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.
One Member of the Public.

Item 1: Apologies for Absence.
Councillor Heather Shaw.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
PCSO Reynolds had contacted the Clerk with crime figures from
1st February to date:
St. Mary Church

- 23.02.21 - Anti Social Behaviour at Llanfair Primary School –
Green spray paint over bench and glass thrown around – no
suspects identified.

Llandough and The Herberts

- no recorded offences.

St. Hilary

- 6.02.21 – Covid Breach.
- 9.02.21 – Suspicious behaviour report – (male knocking on
doors asking about donating money to charity).
- 20/02/2021 – Suspicious males in van, claiming to be looking for
houses. No crime in the area at the time.
- 10/03/2021 – Road traffic collision (2 vehicles).

Members added that a quad bike had been stolen from Llandough and
that an incident of arson and criminal damage had occurred in
St Mary Church.

Item 4: To consider the Minutes of the Meeting held 4th March 2021.
Resolved that the Minutes of the meeting of 4th March 2021 were a
correct record of the meeting and the minutes will be signed by the
Chairman in due course.

**Item 5: Matters arising from the Minutes, which are not included in this
Agenda.**

5.1 Item 11.1 – It was reported that most of the furniture in the front garden
of the property in St Mary Church had been collected although some
rubbish is yet to be collected.

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Item 5: Matters arising from the Minutes, which are not included in this Agenda (Continued).

5.2 Item 10.6 – The Clerk reported that no response had been received regarding any update on the refuse site at Llandow. Members agreed that the road has been improved, slightly!

5.3 Item 5.2 – The Clerk advised that Aston Martin had made contact in response from the letter sent by the Clerk who was unavailable at the time. No further contact had been made.

Item 6: Chairman's Report.

No report.

At this point the Meeting was adjourned to allow a Member of the Public to address the Council.

See Appendix 1.

Item 7: Clerk's Report

7.1 Finances.

Bank balance was noted at **£4,402.18** (Current Account £3,506.07 and Business Reserve Account £896.11).

Payments made since 4th March 2021 are:

Clerk's Salary (March) - £154.26;

HMRC Tax (March) - £38.57;

Petty Cash for year 2020/2021 (Reimbursement to Clerk) - £95.25.

Payments due to be made are:

Clerk's Salary (April) - £154.26;

HMRC Tax (April) - £38.57;

J Griffin (Reimbursement for 'Zoom' Meetings for January to March 2021) - £43.17.

No Monies Received.

Renewal of One Voice Wales Membership 2021.

The Clerk advised that the One Voice Wales Membership is due for renewal. This year the fee is £87, an increase of £2 on last year.

Resolved that the Membership should continue for 2021/2022.

Audit 2020/2021.

All paperwork for the last financial year has been received from the Wales Audit Office for completion as soon as possible.

Item 8: To Discuss Installation of a Defibrillator in Llandough.

Members discussed the proposal to purchase a defibrillator for Llandough. Welsh Hearts will provide funding of £250 and various ideas for fundraising were discussed. The item is to remain on the agenda for the next meeting.

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Item 9: To Discuss and Accept the Independent Remuneration Panel for Wales – Annual Report 2021/2022.

Determination Number.	Extra Information.	Is a Decision required by Council?
42 – All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.	This payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing .	No decision to be made on this determination as it is mandatory.
44 – Community and town councils in Groups C can make an annual payment of up to £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.	Applicable where a Councillor has greater responsibility.	Yes – it is optional to pay it for up to 5 members and, if it is paid, the amount (up to £500) must be decided.
45 – Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below: -45p per mile up to 10,000 miles in the year. -25p per mile over 10,000 miles. -5p per mile per passenger carried on authority business. -24p per mile for private motor cycles. -20p per mile for bicycles.	Expenses to be reimbursed on production of receipts.	Yes – the payment of travel costs is optional.
46 – If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims: -£28 per 24-hour period allowance for meals, including breakfast where not provided. -£200 – London overnight. -£95 – elsewhere overnight. -£30 – staying with friends and/or family overnight.	Expenses to be reimbursed on production of receipts.	Yes – the payment of overnight subsistence expenses is optional.
47 – Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.		Yes – the payment of financial loss is optional.

The Members discussed the schedule of payments and agreed to accept the determinations and apply them should this be required at any time.

Item 10: To Consider the Local Government and Elections (Wales) Act 2021 in relation to the Community and Town Council Sector.

The Clerk had forwarded a document to Members highlighting the salient points in the Act.

Item 11: Reports of Representatives.

Councillor Simpson reported on a recent meeting of Cardiff & Vale University Health Board Stakeholders Reference Group:
See Appendix 2.

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Item 12: Correspondence and Publications.

- 12.1 One Voice Wales Bulletin – December 2020.
The Clerk advised that contained within the Bulletin there is an update on The Code of Conduct which she will read during the next month and Members will be updated at the next meeting.
- 12.2 Cyber Security Guide for Councillors via One Voice Wales.
Noted.
- 12.3 Countryside Code Refresh 2021 – Via One Voice Wales.
This included an external briefing on the revised and final Countryside Code wording, including information on the process to date and imminent launch of the revised Code wording on the Natural Resources Wales website. A copy of the final revised code was also included within the briefing.
Noted.
- 12.4 Digital Connectivity Survey being undertaken by the National Federation of Women's Institutes who has teamed up with the Wales YFC, NFU Cymru, the FUW and CLA Cymru to gather a picture of broadband and mobile connectivity across Wales. Since Covid 19 the importance of good digital connectivity has become more evident, with people relying on the internet to keep connected with family, friends and their communities as well as other purposes including work, business, education, leisure and day to day activities. The Organisations recognise that not everyone has access to decent broadband, in particular in rural communities. The on-line survey is available at:
<https://www.surveymonkey.co.uk/r/J575MPQ>
Noted.
- 12.5 Tesco Scam Warning via Dyfed Powys Police. Some people have received telephone calls from fraudsters pretending to be Tesco. An automated call states that 'your Tesco order has been placed and your account will be debited £350'. The call goes on to say "If this is not the right amount, please press 1 to go through to our fraud team". The fraudster then attempts to get personal information.
Noted.
- 12.6 One Voice Wales Remote Training Sessions during April 2021.
Noted.
- 12.7 Welsh Government is seeking to appoint three Members to the Board of Natural Resources Wales. Further details are available at the Welsh Government's Public Appointments websites.
Noted.
- 12.8 Vale of Glamorgan Council – Agenda of Meeting held 10th March 2021 and Minutes of Meeting held 7th December 2020.
Noted.

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Item 13: Any Other Business at the Discretion of the Chairman.

13.1 The Clerk clarified that, at present, it is a legal requirement in Wales, for agendas to be posted to Members. The Clerk e-mails the agendas to Members, as well as posting, to ensure that it is received.

13.2 Concern was expressed that the many potholes in the vicinity of Llandough have still not been filled despite the yellow paint markings being made some time ago. The Clerk to write a letter to the Highways Department.

13.3 A request was made for the 'Road Sweeper' to visit Llandough.

Item 14: Planning Applications.

14.1 Planning Application No. **2021/00258/FUL**

Location: 3 Church Crescent, St Hilary

Proposal: Proposed two storey rear extension featuring a Juliette balcony.

No objection.

14.2 Planning Application No. **2020/01376/FUL**

Location: Cildarn, St Athan Road, St Mary Church

Proposal: Conversion of existing bungalow to two storey dwelling.

No objection to the application but concerns expressed with regard to Construction traffic on the Highway at this site and its close proximity to the Primary School.

14.3 **Result of recent Planning Applications:**

(i) Planning Application No. 2020/00348/FUL – Proposed garage with loft storage over at The Herberts Farmhouse, St Athan Road, St Mary Church – **Grants permission with 3 conditions.**

(ii) Planning Application No. 2020/01493/FUL – Erection of new agricultural storage building at New Beaupre Farm, St Hilary - **Grants permission with 2 conditions.**

Item 15: Place, Date and Time of Next Meeting (preceded by the Annual Meeting).

The next meeting will be held on Thursday, 6th May 2021 at 7pm, virtually over 'Zoom'.

..... Chairman

Date : 6th May 2021.