

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Virtually over 'Zoom',**  
**On Thursday, 4<sup>th</sup> February 2021 at 7.00pm.**

**Present:** Chairman : Councillor David Hawkins  
Councillors : Steph Bonnar, Julian Hitchcock, Mary Llewellyn,  
Heather Shaw, Ray Simkiss, Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: Apologies for Absence.**  
All Members present.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
Members discussed the recent spate of dog thefts in the area.

**Item 4: To consider the Minutes of the Meeting held 7<sup>th</sup> January 2021.**  
**Resolved** that the Minutes of the meeting of 7<sup>th</sup> January 2021 were a correct record of the meeting and the minutes will be signed by the Chairman in due course.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**

5.1 Councillor Hawkins referred to item 12.3(i) (approval of the recent planning application relating to The Old Farm, St Hilary) and reported that the incorporation of two sets of double doors on the rear elevation is actually west facing and not the east as detailed in the application.

**Item 6: Chairman's Report.**

Councillor Hawkins reported to Members that he had been contacted by a resident of St Hilary who had advised him of another articulated lorry getting 'stuck' in the village. The vehicle was from Spain and on way to Aston Martin in St Athan. Full details of the issue and the resulting damage are explained on the St Hilary website.

The Clerk advised that she, along with Councillors Llewellyn and Shaw, had been informed and, as a consequence, the Clerk had written to the three Cowbridge Ward Vale of Glamorgan Councillors; the five MS's (Members of the Senedd) and Alun Cairns M.P. and had advised Mr Terry Dennis of the action taken.

Members discussed the matter and **resolved** that a request should again be made to Highways for the weight restriction sign to be placed at the turn off to St Hilary from the A48.

**Item 7: Clerk's Report**  
**7.1 Finances.**

Bank balance was noted at **£5,238.65** (Current Account £4,342.54 and Business Reserve Account £896.11).

**Payments made since 7<sup>th</sup> January 2021 are:**

Clerk's Salary (January) - £154.26;

HMRC Tax (January) - £38.57;

Wales Audit Office (Audit of Accounts 2019/2020) - £296.75;

Glamorgan YFC (Power of Wellbeing donation) - £250.00 (yet to be debited from the bank account).

**Payments due to be made are:**

Clerk's Salary (February) - £154.26;

HMRC Tax (February) - £38.57;

J Griffin (Reimbursement for 'Zoom' Meetings for September to December 2020) - £57.56.

**No Monies Received.**

**Item 8: To discuss arrangements for Internal Audit.**

The Clerk advised that she had spoken to Mr Mees and had advised him of the requirement by the External Auditor to have a written report prepared by the Internal Auditor. Mr Mees had agreed to provide this and therefore, subject to the Council's agreement, Mr Mees could continue to carry out the Internal Audit.

**Item 9: To consider the draft flyer for delivery to residents.**

Councillor Hawkins thanked Councillor Simpson for preparing a draft flyer on behalf of the Council. Some amendments were made to the flyer and a map indicated the Llanfair Community Council's area had been printed on the reverse of the flyer. A copy of the flyer had been forwarded to Members with the meeting agenda.

Members discussed the document and agreed a number of small amendments to its content and for a quotation to be obtained, by the Clerk, for the printing of 300 copies of the flyer.

It was **resolved** that the flyers would be shared between the Members for delivery to residents.

**Item 10: Reports of Representatives.**

10.1

Councillor Bonnar gave a report from the Community Liaison Committee Meeting held on 26<sup>th</sup> January 2021:

Police Matters

Policing since 16<sup>th</sup> Dec has been heavily focussed on Alert Level 4 breaches. Specific issues seen have been people travelling & flouting rules, lockdown fatigue, house parties & illegal gatherings. A joint enforcement team was set up dealing with licensed premises (off license sales). Some challenges seen on the Esplanade in Penarth (shared responsibility for barrage with Cardiff). COVID caused officer absence (8 cases up to Oct & now over 100).

...Continued

## Page three

### Item 10: Reports of Representatives (Continued).

10.1. Christmas & New Year very different this year and whilst feared house parties only had 10 reports in the Vale and they were dealt with. Attended 2500 incidents and over 500 were COVID breach related. (examples of these were man whose wife tested positive & he refused to isolate, 4 young men who bought beer and gathered to drink it on the Esplanade). Issues seen with Cosmeston Lakes and people driving to exercise so Police checking in car park and issuing warnings or fines. Now also checking vehicles parked in surrounding estates on same basis. Begging in Barry identified as issue and Inspector confirmed they were dealing with similar in Cowbridge. The people begging have been confirmed as not being homeless and are dropped off to beg and picked back up at 4pm. They have checked and there are no issues with housing. Dog theft increasing issue across the Vale. Big arrest in West Wales last week and local residents across the Vale are calling in with vehicle registration and description and information on people involved.

#### Fire & Rescue

Level of COVID impact on staff currently manageable. Fire call outs lowest for some time and also reduction in road traffic accidents. Majority of Fire officer work in last 2 months flood related including rescue from houses & cars, pumping out of houses & roads. Responded to 65 calls in very short space of time and mostly in Dinas, Sully & Rhoose.

#### Pathway Obstruction (Bonvilston & St, Nicholas)

Mike Clogg from highways talked specifically about the above villages. One councillor claimed he has sent the same requests for nearly 20 years and they never get resolved. Just noting for us as we know we had issues regarding signage for the Howe Mill bridge and we also have chased the collapsed road on the bend at Llandough.

#### Vale Census 2021

10 years since last Census. This one takes place on Sunday 21<sup>st</sup> March 2021. Marketing campaign starts 12<sup>th</sup> Feb. All households will receive a postcard with info on 22<sup>nd</sup> Feb – 3<sup>rd</sup> Mar. Goes live digitally 23<sup>rd</sup> Feb and last date to complete is 4<sup>th</sup> May. There is a legal obligation for all to complete and those who don't risk a £1000 fine. Early March every household will receive a pack with a unique code. The data collected supports all manner of funding applications within the next 10 years (such as school planning, support for any special needs etc). They want the Community Councils to promote completion, support their community in completing where possible, and specifically any hard to reach groups (travellers etc). They also want us to promote Census jobs and direct anyone interested to their site.

## Page four

### Item 10: Reports of Representatives (Continued).

10.2

Councillor Simpson reported on the recent meeting of the local committee of One Voice Wales and highlighted the following items:

- An objective of HM Land Registry is to have all land in public ownership should be registered by 2025. Ownership of land can be claimed if proof of maintenance for 12 consecutive years can be demonstrated although it is not mandatory or a legal requirement to register land ownership.
- With regard to Town and Community Councils audit regime, every Council will have a full audit once in every three years.
- There is £4.4 million grant monies available for leisure facilities in South Wales.

10.3.

Councillor Simpson then reported on a recent meeting of the Cardiff and Vale University Health Board Stakeholders Reference Group and highlighted the following item:

- Update on UHB's Delivery plan for quarters 3&4.
- UHB Sustainability Action Plan.
- 'Keeping me well' website

#### Update on UHB's Delivery plan for quarters 3&4

Not surprisingly the original plans had been totally negated by COVID demands. Although the suspension of much of the non-urgent surgery programme had continued it had been possible to continue all urgent cancer surgery, in fact it had proved possible to treat a number of patients from other hospitals where they had not been able to cope. There was encouraging news on the roll out of the vaccination programme.

The pressures on staff were nonetheless extremely daunting. For example while the number of critical care beds in use has risen from around 30 to 60.

#### UHB Sustainability Action Plan

The outline of the UHB's sustainability programme was presented. The overall programme was designed to address sustainability across a range of areas including:

- Energy usage
- Waste management and reduction
- Procurement
- Land usage planning
- Active travel
- Clinical practices
- Reducing mileage travelled (by both staff and patients (with CAV24/7 leading the way on this facet.

**...Continued**

**Page five**

**Item 10: Reports of Representatives (Continued).**

10.3 Keeping Me Well website

This was originally developed as a therapist led (to include Psychology, Physiotherapy, Occupational Therapy, Dietetics and Speech and Language Therapy) to rehabilitation for people affected by the COVID pandemic.

It soon became apparent that the site could have a much wider potential, not only in a rehab form but also in preparing patients for treatment across a range of conditions. Rather than explain via a third hand summary it is recommended you visit the website (keepingmewell.com) which will allow a much better appreciation than the brief summaries presented in these reports.

**Item 11: Correspondence and Publications.**

11.1 E-mail from Glamorgan YFC (Young Farmers Club) acknowledging and thanking the Council for the grant.

**Noted.**

11.2 E-mail via One Voice Wales from Dyfed Powys Police advising of a Courier Fraud which is 'conning' people out of PIN numbers; credit card details and savings - *previously forwarded to Members.*

11.3 E-mail via One Voice Wales forwarding a Newsletter for Winter 2021 from Social Farms and Gardens - *previously forwarded to Members.*

11.4 E-mail from One Voice Wales giving details of remote training sessions taking place in February 2021 - *previously forwarded to Members.*

11.5 Clerks and Councils Direct publication January 2021.

**Noted.**

**Item 12: Any Other Business at the Discretion of the Chairman.**

12.1 It was reported that water is still flooding on the road adjacent to the Garn and the issue is to be reported again.

12.2 The potholes on the road between Llandough and the Rectory are yet to be repaired and are to be reported to Highways.

**Item 13: Planning Applications.**

13.1 **Result of recent Planning Applications:**

(i) Planning Application No. **2020/01279/FUL** – Single storey extension to west side of existing building for use as residential dwelling space at Coed Hills, Llantrithyd Road, St Hilary – **Grants permission with 2 conditions.**

**Item 14: Place, Date and Time of Next Meeting.**

**The next meeting will be held on Thursday, 4<sup>th</sup> March 2021 Virtually over 'Zoom'.**

..... **Chairman**

**Date : 4<sup>th</sup> March 2021.**