

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Virtually over 'Zoom',
On Thursday, 3rd December 2020 at 7.00pm.

Present: Chairman : Councillor David Hawkins
Councillors : Steph Bonnar, Heather Shaw, Ray Simkiss,
Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Julian Hitchcock and Mary Llewellyn.

Item 2: Declarations of Interest.
None declared.

Item 3: Community Police Matters.
No items.

Item 4: To consider the Minutes of the Meeting held 5th November 2020.
Resolved that the Minutes of the meeting of 5th November 2020 were a correct record of the meeting and the minutes will be signed by the Chairman in due course.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.

5.1 (Item 10) - Members gave details of planned Christmas events which the funding from the Community Council is supporting:

- St Mary Church is switching on the Christmas Tree lights in the Spinney on 12th December. The event is 'scaled down' this year in accordance with Welsh Government rules due to Covid.
- Llandough is holding their event on 20th December with 'scoailly distanced' Carol singing around the Christmas Tree and there will be a 'Father Christmas Grotto' in Llandough Castle.
- St Hilary Organisers were delighted to receive the grant funding from the Community Council. Parents and children have been singing around the village and more activities are planned.

Members agreed that details of how the money has been spent should be provided for audit purposes.

5.2 (Item 5.1) – Councillor Simkiss reported that some of the potholes have now been filled. However, the collapsed section of road has still not been repaired. The Clerk will, once again, report this item.

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Item 6: **Chairman's Report.**

Councillor Hawkins advised that he and Mrs Hawkins had attended the Town Hall, Cowbridge on Remembrance Sunday to lay the Poppy Wreath on behalf of the Community Council. With Wales being in a 'fire break lockdown' due to Covid 19, the Annual Service and Parade were not taking place this year. Councillor Hawkins was pleased to advise that he found the occasion very moving and felt proud to represent the Community Council.

Councillor Hawkins formally noted the completion of the Audit for the financial year ended 31st March 2020 and was very grateful to the Clerk for the unqualified (passed) audit report.

Item 7: **Clerk's Report**

7.1 **Finances.**

Bank balance was noted at **£4,405.03** (Current Account £3,508.95. and Business Reserve Account £896.08).

Payments made since 5th November 2020 are:

Clerk's Salary (November) - £154.26;

HMRC Tax (November) - £38.57;

St Mary Church Residents Association (Christmas Expenses) - £500.00;

Llandough Village Community Group (Christmas Expenses) - £500.00;

St Hilary Forum (Christmas Expenses) - £500.00.

Payments due to be made are:

Clerk's Salary (December) - £154.26;

HMRC Tax (December) - £38.57;

The Poppy Appeal (Remembrance Sunday wreath) - £20.00.

No monies received.

7.2 Members **noted** the letter from Llandough Village Community Group thanking the Community Council for the contribution made towards Christmas festivities.

7.3 Members **noted** the e-mail communication from St Mary Church Residents' Association thanking the Community Council for the contribution made towards the 'Festival of Light' and other festivities.

7.4 The Clerk advised that the application submitted by St Hilary Village Forum for a Heritage Grant had been unsuccessful.

Item 8: **To note the Completion of the Audit for 2019/2020 and to discuss the Auditor's Comments.**

As reported by the Chairman, the Audit is now complete. There were matters which the Auditor wished to draw to the Council's attention:

- High level of reserves (approximately 1.1 times the annual precept of 2019/2020.
- Completion of Annual Return. The Internal Auditor had not completed an outline of work undertaken section of the Annual Return and not provided a formal report of findings. **Continued**

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Item 8: To note the Completion of the Audit for 2019/2020 and to discuss the Auditor's Comments (Continued).

Members discussed the matters raised and requested that the Clerk obtain a quotation for an auditing company, who would produce a written report, to carry out the audit for the financial year 2020/2021.

Item 9: To approve the meeting dates for 2021.

The Clerk had provided a suggested list of dates for meetings in 2021:

All meetings start at 7.00pm.

(Note that venues are provisional due to Covid)

January 7th – St H

July 1st – St H

February 4th – LPS

No meeting in August

March 4th – St H

September 2nd – LPS

April 8th - LPS

October 7th – St H

May 6th - (Plus AGM) – St H

November 4th – LPS

June 3rd – LPS

December 2nd – St H

It was recognised that the venues are provisional due to the current pandemic and it was confirmed that January's meeting will be held virtually via 'Zoom'.

Resolved to accept the proposed dates and the provisional venues.

Item 10: Reports of Representatives.

Councillor Simpson reported on the Cardiff and Vale University Health Board's Stakeholder short meeting held on 24th November 2020 at which the following items were discussed:

- The number of Covid beds in Cardiff and the Vale are not currently fully utilised.
- A new module wing, 'Lakeside', at the Heath Hospital is now open with 166 beds available.
- Earlier this year, due to Covid, there were zero elective procedures taking place but the figure is now 65%.
- There is a funding shortage for the Winter plan.
- There is a rumour that the Barry X-ray unit is closing but the unit is actually being upgraded.

Item 11: Correspondence and Publications.

11.1 E-mail from the Vale of Glamorgan Council advising of a meeting on 2nd November 2020 to consider a report entitled 'Developing a Climate Change Action Plan - *forwarded to Members by e-mail.*

11.2 E-mail from the Vale of Glamorgan Council advising of a meeting on 2nd November 2020 to consider a report entitled 'Review of Statues, Monuments, Street Names and Building Names - *forwarded to Members by e-mail.*

11.3 E-mail from Dyfed Powys Police via One Voice Wales warning of fake phone calls to residents pretending to be from the Police – *forwarded to Members by e-mail.*

11.4 E-mail from Katherine Partridge, Rural Housing Enabler at the Vale of Glamorgan Council, advising of a new scheme on offer entitled 'Self Build Wales' – *forwarded to Members by e-mail.*

All items noted.

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Item 12: Any Other Business at the Discretion of the Chairman.

12.1 Councillor Shaw reported that the storm water drains, situated adjacent to the Garn Farm in St Hilary, are full of mud and therefore not allowing the water to drain away. The drains require cleaning to avoid the road being flooded.

The Clerk will report the matter to Highways.

Item 13: Planning Applications.

13.1 Planning Application No. **2020/01270/FUL**

Location: Coed Hills, Llantrithyd Road, St Hilary

Proposal: Single storey extension to west side of existing building for use as residential dwelling space.

No objection.

13.2 Planning Application No. **2020/01376/FUL**

Location: Cildarn, St Athan Road, St Mary Church

Proposal: Conversion of existing bungalow to two storey dwelling.

No objection.

Prior to the close of the meeting, the Chairman wished the Members a Safe and Happy Christmas and a Healthy New Year.

Item 14: Place, Date and Time of Next Meeting.

The next meeting will be held on Thursday, 7th January 2021 Virtually over 'Zoom'.

..... **Chairman**

Date : 7th January 2021.