

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Virtually over 'Zoom',**  
**On Thursday, 1<sup>st</sup> October 2020 at 7.00pm.**

**Present:** Chairman : Councillor David Hawkins  
Councillors : Steph Bonnar, Julian Hitchcock, Mary Llewellyn,  
Heather Shaw, Ray Simkiss, Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: Apologies for Absence.**

All Members present.

**Item 2: Declarations of Interest.**

None.

**Item 3: Community Police Matters.**

Members highlighted the recent theft of agricultural equipment from Pig Lane Barns in St Mary Church.

**Item 4: To consider the Minutes of the Meeting held 3<sup>rd</sup> September 2020.**

**Resolved** that the Minutes of the meeting of 3<sup>rd</sup> September 2020 were a correct record of the meeting and the minutes will be signed by the Chairman in due course.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**

5.1 Item 11.2 (property in St Mary Church) – Members referred to some photographs which highlighted the point that the fencing and platforms surrounding the pool overlooks the neighbouring properties. The extra photographs are to be forwarded to the Planning Department at the Vale of Glamorgan Council.

5.2 Item 11.3 (Potholes between The Herberts and Llandough) – The Clerk advised that she had reported to the Vale Council that the potholes were still not repaired despite being 'marked up'. The Officer at the Vale of Glamorgan Council replied to advise that he would ensure that the Contractor puts this work to the top of their 'to do' list. The Clerk asked that Councillors advise her if the repairs are not carried out within the next couple of weeks.  
Furthermore the road which has collapsed close to 'The Kennels' in Llandough has not been repaired so the Clerk to contact the Vale Council and point out that the 'bend at this point is now hazardous and requires urgent repair.

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**Item 5: Matters arising from the Minutes, which are not included in this Agenda (Continued).**

5.3 Item 11.4 (Road Sweeper at Llandough) – The Clerk had reported that the road in Llandough had not been swept during the last six months. The Officer at the Vale Council had responded and advised that “ there was most likely inconsistency in our service through the summer as we were operating a reduced service as a result of staff shielding.... My apologies if this impacted on Llanfair. I have asked the staff when the mechanical sweeper is next scheduled and its next week (the first week of October and 12 weeks thereafter). I have asked the team to do it on Monday”.

**Item 6: Chairman’s Report.**

No items to report.

**Item 7: Clerk’s Report**

**7.1 Finances.**

Bank balance was noted at **£6,472.83** (Current Account £5,576.78. and Business Reserve Account £896.05).

**Payments made since 3<sup>rd</sup> September 2020 are:**

Clerk’s Salary (September) - £154.26;

HMRC Tax (September) - £38.57;

J Griffin – Reimbursement fees for Zoom meetings - £43.17 (not debited from bank account).

**Payments due to be made are:**

Clerk’s Salary (October) - £154.26;

HMRC Tax (October) - £38.57;

J Griffin – Reimbursement for purchase of printer cartridges - £61.00.

**No monies received:**

**7.2 Renewal of Annual Subscription to the Society of Local Council Clerks.**

The subscription is due for renewal at a cost of £78 (£76 last year).

**Resolved** that the subscription is renewed for the next twelve months.

**7.3 Letter from Nat West Bank.**

A letter from Nat West Bank has been received, encouraging the Community Council to transfer its account to another Bank. This action would, apparently, be rewarded with a cash payment of £1,250.

Members agreed that with the problems of opening bank accounts and completing mandates, such action would not be cost effective in the long term.

**Item 8: Reports of Representatives.**

8.1 Councillor Teague advised that the next Community Liaison Committee is scheduled for 6<sup>th</sup> October 2020.

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**Item 8: Reports of Representatives (Continued).**

- 8.2 Councillor Simpson reported on a recent virtual meeting of the Cardiff and Vale University Health Board at which the following items were discussed:
- Action taken to reduce waiting times and crowding at Accident and Emergency Departments by the introduction of a telephone triage which will direct patients to either a timed appointment at A&E, an appointment at the minor injury clinic at Barry or a GP appointment as appropriate.
  - A clinical services plan for elected surgery is now being implemented at Llandough Hospital.
  - Progress on a management development plan to enhance equality and Inclusion with regard to: age; disability; religion; sexual orientation; etc.

**Item 9: Correspondence and Publications.**

- 9.1 Papers from Vale of Glamorgan Council including Agenda for Full Council 21<sup>st</sup> September 2020 and Minutes of the meeting held 26<sup>th</sup> February 2020.
- 9.2 The Clerk Publication - September 2020.
- 9.3 E-mail from Vale of Glamorgan Council enclosing the Annual Report and related documents regarding S106 payments for the year 2019/2020 – *forward to Members by e-mail.*
- 9.4 E-mail from One Voice Wales enclosing details of remote training sessions in October. Members asked to contact the Clerk should they wish to undertake any training - *forward to Members by e-mail.*
- 9.5 E-mail from the Welsh Government enclosing the Independent Remuneration Panel for Wales : draft annual report 2021 to 2022. Comments on the report are welcomed.  
The report is available at the following link:  
<https://gov.wales/sites/default/files/publications/2020-09/independent-remuneration-panel-draft-annual-report-2021-2022.pdf>

***All items noted.***

**Item 10: Any Other Business at the Discretion of the Chairman.**

- 10.1 Members discussed projects that could be carried out in the area and that they could support by paying for or contributing to. It was agreed that opinions should be sought from residents on what they would like to be done to improve their villages.  
***Item to be placed on the agenda of November's meeting for further discussion.***

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**Item 11: Planning Applications.**

11.1 Planning Application No. **2020/01063/FUL**

Location: The Old Farm, St Hilary

Proposal: Incorporation of two sets of double doors on rear (east facing) elevation and second cheese wedge dormer and roof light constructed on south facing roof slope of annex to maximise use of first floor annex.

It was noted that the double-glazed doors are on the west elevation of the building and not the east elevation as described in the application. The Members had **no objection** to the planning application.

11.2 **Decisions on Recent Planning Applications.**

None received.

**Item 12: Place, Date and Time of Next Meeting.**

**The next meeting will be held on Thursday, 5<sup>th</sup> November 2020 Virtually over 'Zoom'.**

..... **Chairman**  
**Date : 5<sup>th</sup> November 2020.**