

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School,
On Thursday, 6th February 2020 at 7.00pm.

Present: Chairman : Councillor Mary Llewellyn
Councillors : Steph Bonnar, Julian Hitchcock, Geoff Simpson
and Jim Teague.

In Attendance: Jackie Griffin, Clerk.
Vale Councillors G A Cox and A Parker.

Item 1: Apologies for Absence.

Councillors David Hawkins, Heather Shaw and Ray Simkiss.
Vale Councillor H Jarvie.

Item 2: Declarations of Interest.

None declared.

Item 3: Community Police Matters.

No police presence.

Item 4: To discuss the 'Community Speed Watch Wales' initiative of South Wales Police.

PC Rich had delivered the forms for volunteers to complete and these were distributed to Councillors for completion and return. There was insufficient to go around so the Clerk will obtain extra copies.

Item 5: Acceptance of Minutes of the Meeting held on 9th January 2020.

Councillor Simpson pointed out that the proposer and seconder of item 10 were incorrectly recorded.

Resolved that the amended minutes of the Meeting held 9th January 2020 were a correct record of the meeting and the minutes were duly signed by the Chairman.

Item 6: Matters arising from the Minutes of the Meeting 9th January 2020.

6.1 Item 6.1 – Problems created by the HGV's having to do u-turns in St Hilary due to the weak bridge at Howe Mill. Councillor Parker advised that he and Councillors Cox and Jarvie had met with Mr Clogg of the Highways Department to discuss the problems. It was agreed that the sign being moved has improved the problem created in St Hilary. It is hoped that once the new road through 'Clare Garden Village', the issue of the HGV's will be improved further. It was reported that there are minor issues with the new road which should be resolved soon

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Item 6: **Matters arising from the Minutes of the Meeting 9th January 2020 (Continued).**

6.2 Item 7.1 – Request for a bin to be sited in the lay-by between St Mary Church and St Athan. The Clerk reported that the Vale of Glamorgan Council had considered the request but had declined it as, in their experience, this would probably cause greater problems of fly-tipping. Councillor Parker agreed to speak to the Officer with regard to this request. It was suggested that a 'Litter Watch' sign is placed in the lay-by.

Item 7: **Report from the Vale of Glamorgan Councillors.**

It was reported that the Vale of Glamorgan Council has considered its budget and Council Tax will be increased by 4.9%

Item 8: **Chairman's Report.**

- Councillor Llewellyn advised that she had spoken to Mr M Clogg of the Highways Department at the Vale of Glamorgan Council to discuss the problems caused by HGV's having to do u-turns in St Hilary.
- Councillor Llewellyn reported that she had been contacted by a representative of St Hilary Village Forum asking if the Community Council would consider allowing community notices to be posted on the Council's notice board in the village to relieve pressure on the Village notice board which is always full whereas there is often spare capacity on the Council's notice board. The Clerk had taken photographs of the notice boards that day to illustrate the point. Members unanimously agreed to the request, but stressed that priority must be given to the Council's notices on the board.

Resolved that the request for the Village Forum to post community notices on the Council's notice board, when there is spare capacity, is agreed but priority must always be given to the Council's own notices.

Item 9: **Clerk's Report.**

9.1 **Finances.**

Bank balance was noted at **£5,882.56** (Current Account £4,987.26 and Business Reserve Account £895.30).

Payments made since last meeting are:

Clerk's Salary (January) - £154.26;

HMRC Tax (January) - £38.57;

HCI Data Ltd - £86.40 (as reported at last meeting, not yet debited from the account).

Payments due to be made are:

Clerk's Salary (February) - £154.26;

HMRC Tax (February) - £38.57;

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Item 9: 9.1

Clerk's Report. Finances (Continued). Monies received:

Received from HMRC – VAT Refunded - £246.19

VE Day Friday 8th May – Meeting to be held 7th May 2020.

The Clerk pointed out that the Early May Bank Holiday had been changed to reflect VE Day on Friday 8th May 2020. The Clerk asked Members if they wish the date of the meeting to be changed from 7th May 2020 to 14th May 2020.

Resolved that the meeting scheduled for 7th May 2020 is changed to 14th May 2020 in recognition of VE Day on 8th May 2020.

Item 10:

Update on transfer of bank accounts to Lloyds Bank.

Within the last week it has been announced that Lloyds Bank in Cowbridge will be closed permanently from 11th May 2020. As the reason for transferring the bank accounts from Nat West to Lloyds was to avoid the necessity for travel to Bridgend to get up to date balances, it was agreed that it is now pointless transferring the bank accounts. The Clerk advised that a request for monthly statements to be sent out has been agreed by Nat West and this could remedy the issue.

Resolved that the bank accounts remain at Nat West and the receipt of bank statements to be monitored by the Clerk.

Item 11: 11.1

Reports of Representatives.

Councillor Teague reported on the latest meeting of the Community Liaison Committee. There was a presentation given by Victoria Robinson, Operational Manager of Planning and Building Control at the Vale of Glamorgan Council and the following items were highlighted:

- Members of the public can attend Planning meetings at the Vale Council and can ask, by prior arrangement, to speak about particular applications at those meetings.
- The Planning Department will aim to approve planning applications in the first instance unless relevant reasons to refuse come to light.
- Pre-application advice and information is charged for.
- S106 monies on planning developments average at £2,200 per new dwelling.
- Reasons put forward for objecting to planning applications, such as loss of view; negative effect on value of neighbouring property and business competition are not accepted reasons for refusing planning permission.

11.2

Councillor Simpson circulated his report on the Cardiff and the Vale Health Authority's Stakeholder Group.

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Item 11: Reports of Representatives (Continued)

11.3 Councillor Simpson reported on the latest meeting of the local committee of One Voice Wales. Donna Richards of the Cardiff Youth Offenders Reparation Scheme gave a presentation on the work of the Scheme. Arrangements can be made for Young Offenders to carry out work in the community.

Councillor Simpson then advised that it is now a requirement for each Town and Community Council to produce an Annual Report on Environmental and Biodiversity work that they have carried out in their areas.

Item 12: Correspondence.

12.1 Notice from Jane Hutt AM giving contact details for Noticeboards.

Noted.

12.2 Notices from Valeways of Guided Walks from January to March 2020 for Noticeboards.

Noted.

12.3 Letter from the Vale of Glamorgan Council giving details of their provision of Legal Services to Town and Community Councils.

Noted.

12.4 'The Clerk' publication of the Society of Local Council Clerks – January 2020 edition.

Noted.

12.5 Wales Air Ambulance Charity – Annual Review April 2018/March 2019 with letter requesting financial assistance.

Noted.

12.6 E-mail from One Voice Wales detailing training courses during February and July 2020.

Forwarded to Members by e-mail.

12.7 E-mail from One Voice Wales enclosing their response to the Consultation on the Local Government and Elections (Wales) Bill dated 3rd January 2020.

Forwarded to Members by e-mail.

12.8 E-mail from Wales Audit Office to advise that a consultation on the 'Future Audit Arrangements for Community Councils in Wales' is to take place over the next six weeks. The Auditor General is required to audit the annual accounts of all community and town councils in Wales and the outcomes are published annually on its website. The current audit arrangements are designed to be proportionate to the size of individual councils, but they do not address some significant audit risks. From 2020-21 onwards, it is proposed to carry out a three-year audit programme which is designed to meet statutory responsibilities while providing a sufficient level of audit assurance at a reasonable cost. There is further information available on the consultation document. The deadline for responses is Thursday 19th March 2020.

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Item 13: Any Other Business at the Discretion of the Chairman.
None.

Item 14: Planning Applications.
14.1 For Information - Notice of Planning Enforcement Contravention for Planning Application No. 2019/00386/FUL – The Herberts Farmhouse, St Mary Church – ‘Not built in accordance with approved plans 2019/00386/FUL: First floor windows.
Noted.

Item 15: Date, Place and Time of Next Meeting.
The next meeting will be held on Thursday, 5th March 2020 at Llanfair Primary School at 7.00pm.

..... **Chairman**
Date : 5th March 2020.