

LLANFAIR COMMUNITY COUNCIL
Minutes of the Annual Meeting held
Virtually over 'Zoom',
On Thursday, 4th June 2020 at 7.00pm.

Present: Chairman : Councillor Mary Llewellyn
Councillors : Steph Bonnar, David Hawkins, Ray Simkiss,
Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.

Councillors Julian Hitchcock and Heather Shaw.
Vale Councillors G A Cox, H Jarvie and A Parker.

Item 2: Declarations of Interest.

None.

Item 3: To Elect Chairman for the year 2020/2021.

Proposed by Councillor Llewellyn, seconded by Councillor Simpson,
that Councillor Hawkins be appointed Chairman for the year
2020/2021.

Councillor Hawkins accepted the proposal, was appointed as Chairman
and will sign the declaration of acceptance of Chairman at the earliest
opportunity.

Resolved as proposed.

Councillor Hawkins took the Chair.

Item 4: To Elect Vice Chairman for year 2020/2021.

Proposed by Councillor Llewellyn, seconded by Councillor Teague.
that Councillor Bonnar be appointed Vice Chairman for the year
2020/2021.

Councillor Bonnar accepted the proposal, was appointed as Vice
Chairman and will sign the declaration of acceptance of Vice Chairman
at the earliest opportunity

Resolved as proposed.

**Item 5: To Consider and Approve the Annual Return for the year ended
31st March 2020.**

The Clerk had circulated copies of the Bank Reconciliation, Receipts
and Payments accounts and the Audit Form, Governance Statement
and the Internal Auditor's statement for the year ended 31st March
2020.

It was confirmed that the Internal Auditor had completed the audit and
the documents were satisfactory.

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Item 5: To Consider and Approve the Annual Return for the year ended 31st March 2020 (Continued)

Members debated the level of the reserves which is close to the figure of the previous year. It was acknowledged that a modest reserve was planned to meet the probable cost of grass cutting which the Vale of Glamorgan Council has stated they will expect Town and Community Council to assist with the cost of at some future date.

Resolved that the Annual Accounts and Governance Statement for the year ended 31st March 2019 be approved. The Chairman signed the audit form in readiness for it being forwarded to the External Auditor.

Item 6: To Report Observations made on Planning Applications since March 2020.

Observations made on Planning Applications since 5th March 2020 were noted:

- (i) Planning Application No. **2019/01392/FUL**
Location: Woodlands Cottage, Llandough.
Proposal: Change of use of outbuilding from a home office and gymnasium to a 'tourism use' cottage and first floor extension to increase the floor space.
The application relates to a small property located on a very tight and dangerous corner. The car parking space for this property is currently used by the residents of the house. Cars are frequently parked on the corner making it both impossible for vehicles to turn left or right coming from either Llandough or The Herberts. Any development on this site for tourism use would increase this risk. The existing layout of the interior of the property indicates that the ground floor is currently a home office and bedroom, not a home office and gymnasium as stated in the proposal statement.
- (ii) Planning Application No. **2020/00273/FUL**
Location: Ty Draw Farm, St Athan Road, Picketston.
Proposal: Proposed two storey extension and alterations/additions to existing property.
No objection.
- (iii) Planning Application No. **2020/00355/FUL**
Location: 3 Talbot Terrace, St Mary Church
Proposal: Single storey rear extension
No objection.
- (iv) Planning Application No. **2020/00396/FUL**
Location: 6 Thaw Close, St Mary Church
Proposal: Side and rear single storey extension.
No objection.

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Item 7: To Report on Delivery of Prescriptions to Residents who are self-isolating in the Llanfair area.

The Clerk reported that she had been asked to deliver prescriptions to members of the Llanfair community who are shielding or self-isolating. The Clerk advised that whilst she is happy to help any residents who require such assistance, she was unhappy that one person who she had delivered a prescription to on one day she then had seen shopping in Waitrose 5 days later. A number of Councillors have very kindly offered to assist with deliveries. The Clerk will monitor the situation and report back at the next meeting.

Item 8: To discuss any urgent items at the discretion of the Chairman.

Councillors gave details and applauded how residents in each village are assisting its inhabitants during the Coronavirus pandemic:

St Hilary – Mrs Liz Loch had applied and been awarded a grant to cover the cost of producing some future editions of the village newsletter; had co-ordinated shopping and looking after those self-isolating. A “Happy Cake Day” had been arranged plus other events to celebrate Easter and ‘VE’ Day. The local postman ‘Andy’ had assist greatly by delivering stamps and collecting mail to be posted.

St Mary Church – A path had been mowed across 3 fields giving residents a 15/20 minute walk to help with their daily exercise and aid wellbeing. A group of volunteers is looking after neighbours by providing meals and doing shopping errands. The Residents Association has emailed sources of information out and an email has been sent out to parents of pupils by Llanfair Primary School, giving details of a planned return to school.

Llandough – Residents have been supporting neighbours with their requirements.

Item 9: Date and Time of Next Meeting.

The next meeting will be held virtually via Zoom on **Thursday, 2nd July 2020 at 7pm.**

..... **Chairman**

Date :