

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School,
On Thursday, 5th March 2020 at 7.00pm.

Present: Chairman : Councillor Mary Llewellyn
Councillors : Steph Bonnar, David Hawkins, Julian Hitchcock,
Heather Shaw, Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.
PC Stuart Elson.

Item 1: Apologies for Absence.

Councillor Ray Simkiss.
Vale Councillor G A Cox, H Jarvie and A Parker.

Item 2: Declarations of Interest.

None declared.

Item 3: Community Police Matters.

PC Elson advised that there are no reported incidents for February 2020.

Concern was expressed over a number of builders' vans and delivery artic lorries parked at Howe Mill which are narrowing the road.

PC Elson explained that it is for motorists to negotiate the road safely and to beware of any possible obstructions.

Item 4: To discuss the Community Speed Watch Wales' initiative of South Wales Police.

Completed forms to be handed to the Clerk for forwarding to the Police.

Item 5: Acceptance of Minutes of the Meeting held on 6th February 2020.

Resolved that the minutes of the Meeting held 6th February 2020 were a correct record of the meeting and the minutes were duly signed by the Chairman.

Item 6: Matters arising from the Minutes of the Meeting 6th February 2020.

Item 6.1 It was reported that another HGV was directed into St Hilary by its 'sat nav' recently. The driver did manage to turn the lorry around and leave the village.

Item 7: Report from the Vale of Glamorgan Councillors.

No report.

Item 8: Chairman's Report.

No report.

**Item 9: Clerk's Report.
9.1 Finances.**

Bank balance was noted at **£5,603.33** (Current Account £4,708.03 and Business Reserve Account £895.30).

Payments made since last meeting are:

Clerk's Salary (February) - £154.26;
HMRC Tax (February) - £38.57;
HCI Data Ltd – (To renew llanfaircommunitycouncil.gov.uk for the next two years with effect from 16.1.2020) - £86.40.

Payments due to be made are:

Clerk's Salary (March) - £154.26;
HMRC Tax (March) - £38.57;
One Voice Wales (Annual Membership) - £15.00;
Wales Audit Office (Audit of Accounts 2018/19) - £222.00;
Petty Cash to cover 1.4.2019 to 5.3.2020 - £65.67.

No monies received.

Item 10: Appointment of Internal Auditor.

Resolved that Mr Mees should be asked to carry out the internal audit again this year if he is available to do it.

Item 11: Letter of support for Grant Application to the Lottery Fund by St Hilary Church.

St Hilary Church had completed an application to the Lottery fund to seek grant funding to assist with essential work to the church tower; to create a 'viewing platform' at the top of the tower to be open to visitors on pre-arranged days; to make internal alterations to create a fully usable space for a Heritage Visitor Centre and a Community Space for groups and to provide an educational space for children.

The Chairman has contacted the Clerk, as a matter of urgency, to request that a letter of support is drafted and that the Members of the Council are asked to give their approval to the letter being sent in support of the grant application. The Members had fully supported the request and the letter of support had been provided.

Item 12: Reports of Representatives.

No reports.

Item 13: Membership of One Voice Wales.

Resolved that the Community Council should renew its membership of One Voice Wales for the next twelve months.

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Item 14: Review of Electoral Arrangements for the County Borough of the Vale of Glamorgan – Draft Proposals.

The Local Democracy and Boundary Commission for Wales have completed the first stage of their review of the electoral arrangements for the County Borough of the Vale of Glamorgan. The Commission is now publishing its Draft Proposals. The review is being conducted under Section 29 of the Local Government (Democracy) (Wales) Act 2013. The procedures and methodologies that are followed during the review are detailed in the booklet 'Electoral Reviews: Policy and Practice 2016' which is available on the Commission's website at www.ldbc.gov.wales

The Commission would welcome any comment on the Draft Proposals before 13th May 2020 and requests that they are sent to: Local Democracy and Boundary Commission for Wales, Hastings House, Fitzalan Court, Cardiff CF24 0BP

After the 13th May, the Commission will consider all the evidence and prepare a Final Proposals Report which will be published and submitted to the Welsh Government.

Two copies of the Draft Proposals have been provided for Councillors' consideration.

Item 15: Correspondence and Applications.

- 15.1 E-mail from One Voice Wales giving details of funding opportunities for Community and Town Councils on the Wales Tidy's Green Growth Programme that will offer both development and starter packages for Community and Town Councils to create, restore and enhance local places for nature that can be sustained in future years. All packages must be delivered and installed in 2020/21.
- 15.2 Annual Report from the Independent Remuneration Panel for Wales giving details of payments that can be made to Members of Community and Town Councils for the year 2020/2021.
- 15.3 Papers from the Vale of Glamorgan Council giving the agenda for the meeting of 16th February 2020 and the Minutes of the meeting held on 15th December 2019.
- 15.4 Clerks and Councils Direct – March 2020.
- 15.5 E-mail from Llangollen National Eisteddfod seeking financial assistance with the costs of staging the Eisteddfod in 2020.
- All correspondence items noted.**

Item 16: Any Other Business allowed at the discretion of the Chairman.

- 16.1 Members queried the position with the Local Development Plan as it is understood that a field has been purchased on the edge of St Mary Church with a view to a planning application being submitted for a housing development at this site. Relevant enquiries to be made.

Item 17: Planning Matters.

17.1

Planning Application No. **2020/00099/FUL**

Applicant: Mr L Canham

Agent: N/A

Location: Cildarn, St Athan Road, St Mary Church

Proposal: Conversion of existing bungalow to two storey dwelling.

Whilst there is **no objection** to the planning application, there are concerns with regard to road safety whilst construction work is being carried out. The property is sited on a narrow, busy road, on a hill, close to a dangerous bend and in close proximity to a primary school.

Introduction of Standing Order No. 62.

That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded from the meeting for the duration of the next item.

Item 18: One Voice Wales Innovative Practice and National Awards 2020. Appendix A.

Members expressed their disappointment at having to withdraw their entry into the 'Best Community Engagement Initiative' category of the competition.

Item 19: Date, Place and Time of Next Meeting.

The next meeting will be held on **Thursday, 2nd April 2020** at **St Hilary Village Hall** at **7.00pm.**

..... Chairman

Date: **2nd April 2020.**

DRAFT