

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**St Hilary Village Hall,**  
**On Thursday, 9<sup>th</sup> January 2020 at 7.00pm.**

**Present:** Vice Chairman : Councillor David Hawkins  
Councillors : Steph Bonnar, Heather Shaw, Ray Simkiss,  
Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.  
Vale Councillors H Jarvie and A Parker.

- Item 1: Apologies for Absence.**  
Councillors Julian Hitchcock and Mary Llewellyn.  
Vale Councillor G A Cox.  
P C Elson.
- Item 2: Declarations of Interest.**  
Councillor Ray Simkiss – Personal Interest in Item No. 14.1 - Planning Application  
No. **2019/01392/FUL**.
- Item 3: Community Police Matters.**  
No police presence, but PC Elson had advised the Clerk that there was  
no reported occurrences since the last meeting.
- Item 4: To discuss the ‘Community Speed Watch Wales’ initiative of  
South Wales Police.**  
No further information.
- Item 5: Acceptance of Minutes of the Meeting held on 5<sup>th</sup> December 2019.**  
**Resolved** that the minutes of the Meeting and Appendix 1 held  
5<sup>th</sup> December 2019 were a correct record of the meeting and the  
minutes and appendix were duly signed by the Chairman.
- Item 6: Matters arising from the Minutes of the Meeting 5<sup>th</sup> December  
2019.**
- 6.1 Item 6.2 – Issues with HGV’s getting ‘stuck’ in St Hilary Village.  
Councillor Hawkins outlined recent issues and consequential action  
with regard to HGV’s getting ‘stuck’ in the village and the difficulties  
caused by them having to do u-turns. E-mails and photographs have  
been forwarded to Highways at the Vale of Glamorgan Council,  
demonstrating the problems. Residents and Councillors agreed that  
the problems are particularly bad at the moment due to the sign in the  
Village advising motorists that access over the bridge at Howe Mill is  
restricted to vehicles under seven and half tons. It was agreed that the  
location of the sign is wrong and that the sign would be better placed  
on the A48 at the junction to St Hilary Village.

**...Continued**

## Page two

### **Item 6: Matters arising from the Minutes of the Meeting 5<sup>th</sup> December 2019 (Continued).**

- 6.1. Members were advised that Councillor Llewellyn had spoken to Mr Clogg, Operation Manager Engineering, to discuss the recent e-mails and to stress residents' frustrations. Mr Clogg stated that the signage on the A48 adequately warns motorists of the unsuitability of the roads in St Hilary for HGV's and did not agree that the sign referencing the problem with Howe Mill bridge was in the wrong location but he did agree to review it. Councillor Parker agreed to speak to Mr Clogg to establish the result of the review. Clerk to forward all e-mails and photographs relating to the problems to Councillor Parker.

### **Item 7: Report from the Vale of Glamorgan Councillors.**

- 7.1 Councillor Parker reported that he had received a telephone call from a resident in the Llanfair area who asked Councillor Parker to approach the Community Council to request that a 'bin' is placed in the lay-by between St Mary Church and St Athan. Rubbish is regularly 'fly-tipped' in this lay-by making the area an 'eye-sore'. The Clerk to report the request made by the resident to the Vale of Glamorgan Council in an attempt to 'tidy' the area and alleviate fly-tipping.
- 7.2 Members asked if there was any update on the relocation of the Llandow Amenity site where the lease was due to expire at the end of the year but there was no information on this item. It was understood that the site is still in operation.

### **Item 8: Chairman's Report.**

No report.

### **Item 9: Clerk's Report.**

#### **9.1 Finances.**

Bank balance was noted at **£5,829.20** (Current Account £4,933.90 and Business Reserve Account £895.30).

#### **Payments made since last meeting are:**

Clerk's Salary (December) - £154.26;

HMRC Tax (December) - £38.57;

HCI Data Ltd – To renew [llanfaircommunitycouncil.gov.uk](http://llanfaircommunitycouncil.gov.uk) for the next two years with effect from 16.1.2020 - £86.40 (not yet debited from account);

Vale of Glamorgan Council – Hall hire at Llanfair Primary School for 2018/2019 - £456.75;

The Poppy Appeal – Remembrance Wreath - £20.00;

St Hilary Village Hall – Hall hire for November and December 2019 - £86.00.

## Page three

**Item 9:**  
9.1

**Clerk's Report.**  
**Finances (Continued)**

**Payments due to be made are:**

Clerk's Salary (January) - £154.26;  
HMRC Tax (January) - £38.57;

**Monies received:**

Third precept payment via Vale of Glamorgan Council - £1,536.00.

**VAT Claim**

The Clerk advised that she had submitted a claim to obtain a refund of VAT paid between January 2017 and December 2019 totalling £246.19.

**Transfer of Banking Arrangements to Lloyds Bank.**

Some signatories still need to complete their part of the paperwork. Councillor Simkiss completed his part of the documentation and the Clerk to contact Councillor Llewellyn for her documentation to be completed.

**Item 10:**

**To set the precept for the year 2020/2021.**

The Clerk had completed a forecast bank reconciliation and cash flow analysis which had been circulated to Members at the December meeting. The Vale of Glamorgan Council had confirmed that an increase of £1 in the levy would produce £385. The current levy on a Band D property is £12.32.

**Proposed** by Councillor Simpson, seconded by Councillor Simkiss and **resolved** that the precept for the year 2020/2021 should be the same as the year 2019/2020 with no increase or decrease.

**Item 11:**

**Reports of Representatives.**

No reports.

**Item 12:**  
12.1

**Correspondence.**

E-mail from One Voice Wales regarding their Innovative Practice and National Awards Conference 2020. The conference will take place on 26<sup>th</sup> March 2020 and the awards are an opportunity for councils to showcase the services they provide for their community and an opportunity for councillors, clerks and staff to receive the recognition they deserve. The entries will be used as an evidence base to inform Welsh Government, Unitary Authorities, the Third Sector and other key partners of the good work local councils are doing in their communities across Wales and how they can possibly support the work of the local council sector in the future. The closing date for entries is Friday, 21<sup>st</sup> February 2020.

**Noted.**

The Clerk advised that she intends to enter the Council in the Best Community Engagement Initiative for the adoption of the telephone kiosk in St Hilary.

**Page four**

**Item 12: Correspondence (Continued)**

- 12.2 E-mail from One Voice Wales giving details of a proposed celebration for Wales and VE Day on 8<sup>th</sup> May 2020 – *e-mail forwarded to Members.*
- 12.3 E-mail from the Vale of Glamorgan Council enclosing details of Bro Radio's Community Awards Scheme and inviting the community to nominate individuals for the awards – *e-mail forwarded to Members.*
- 12.4 Vale of Glamorgan Council's Agenda for their meeting of 9<sup>th</sup> December 2019 and the Minutes of the meeting held 9<sup>th</sup> September 2019.
- 12.5 Clerks and Councils Direct – January 2020.  
***All items noted.***

**Item 13: Any Other Business at the Discretion of the Chairman.**

- 13.1 Councillor Simkiss reported that Mr Guy, Headteacher of Llanfair Primary School, has expressed an interest in organising a 'Community Picnic' on Thursday 7<sup>th</sup> May 2020, during the school day, in recognition of VE Day.  
The Clerk suggested that Mr Guy is approached with a request to produce a poster which could be uploaded onto the Community Council's Website to promote the event.

**Item 14: Planning Applications.**

- 14.1 Planning Application No. **2019/01392/FUL**  
Applicant: Mr P Marriot  
Agent: Mr J Badger  
Location: Woodlands Cottage, Lane – Jct Llanmihangel Road to Jct St Athan Road via Llandough Village, Llandough.  
Proposal: Change of use of outbuilding from a home office and gymnasium to a 'tourism use' cottage and first floor extension to increase the floor space.

**Objection** on the following grounds:

- The application relates to a small property located on a very tight and dangerous corner.
- The car parking space for this property is currently used by the residents of the house.
- Cars are frequently parked on the corner making it both impossible for vehicles to turn left or right coming from either Llandough or the Herberts and there has been two minor accidents on this corner due to the restriction of view coming from the direction of the Herberts. Any development on this site for tourism use would increase this risk.
- The existing plan of the interior of the property indicates that the ground floor is currently a Home Office and Bedroom not a Home Office and Gymnasium as stated in the proposal statement.

**Item 14: Planning Applications (Continued).**

**14.2 Decisions on Recent Planning Applications.**

- (i) Planning Application No. **2019/01160/RG3** – Removal of one demountable classroom, to be replaced by a new unit in an alternative location. Installation of an additional demountable unit for childcare provision. Works to include erection of a canopy shelter, ramped access and all associated site preparation and external works at Llanfair Primary School – **Grants deemed planning consent with 3 conditions.**
  
- (ii) Planning Application No. **2019/01266/OBS** – Proposed overhead line works at St Mary Church – **No objections or observations.**

**Item 15: Date, Place and Time of Next Meeting.**

**The next meeting will be held on Thursday, 6<sup>th</sup> February 2020 at Llanfair Primary School at 7.00pm.**

..... **Chairman**  
**Date : 6<sup>th</sup> February 2020.**