

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**St Hilary Village Hall,**  
**On Thursday, 5<sup>th</sup> December 2019 at 7.00pm.**

**Present:** Chairman : Councillor Mary Llewellyn  
Councillors : Steph Bonnar, David Hawkins, Julian Hitchcock,  
Heather Shaw, Ray Simkiss, Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.  
PCSO Sian Rich.  
Mr E Morrison  
One Member of the Public.

**Item 1: Apologies for Absence.**  
Vale Councillors G A Cox, H Jarvie and A Parker.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
PCSO Rich reported that there was a report of the theft of lead from a roof in October and the theft of parts of a land rover in November.

PCSO Rich introduced Mr Errol Morrison, a Senior Worker at 'The Farm, who had agreed to attend to meet the Councillors and give an insight to the work carried out at the premises. *See appendix 1.*

**Item 4: To discuss the 'Community Speed Watch Wales' initiative of South Wales Police.**  
PCSO Rich advised that at least six volunteers would be required for the 'Go Safe Cymru' scheme. A 'safe area' for the traffic surveys to be carried out has to be identified and a minimum of two people is required for each session and there must be at least a one-hour session per month. Speed of traffic is measured using an instrument provided and the data collected is sent to 'Go Safe Cymru'. The data is scrutinised to analysis the issues and there maybe measures identified which could be introduced as a deterrent. PCSO Rich indicated that she would get the forms to the Clerk and once completed by volunteers, a vetting procedure is carried out.

PCSO Rich advised that the policing arrangements in the Rural Vale are being changed with the Fire Station in Llantwit Major becoming a 'Full Emergency Service Station' which is not open to the public. PCSO Rich advised that there has been a number of 'opportunistic' crimes recently in Cowbridge and asked Members to remind residents to ensure that their property is securely locked.

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*At this point in the meeting the Member of the Public was invited to address the Council. Concern was expressed at the recent problems experienced in St Hilary due to Heavy Goods Vehicles being unable to access St Athan Road as a result of the weight restriction being placed on the bridge at Howe Mill. The weight restriction relates to HGV's over seven and half tons and will be in force for eighteen months. It was agreed that the signage installed is inadequate with HGV's entering St Hilary and then having to do u-turns on the very narrow roads. It was agreed that a letter should be sent to Highways highlighting the problems and requesting improved signage and better communication to attempt to alleviate the problems.*

**Item 5: Acceptance of Minutes of the Meeting held on 14<sup>th</sup> November 2019.**

**Resolved** that the minutes of the Meeting held 14<sup>th</sup> November 2019 were a correct record of the meeting and the minutes were duly signed by the Chairman.

**Item 6: Matters arising from the Minutes of the Meeting 14<sup>th</sup> November 2019.**

6.1 (Item 6.1) - It was requested that Councillor Hawkins' article on the issue of HGV's in St Hilary is forwarded to Mrs Loch with Michael Clogg's e-mail address.

6.2 (Item 7) – Members discussed ongoing issues with the new recycling arrangements and the problem currently being experienced with communicating with the relevant department of the Vale of Glamorgan Council. Furthermore, the Members were annoyed that any complaints forwarded do not receive an acknowledgement of having been received.

**Item 7: Report from the Vale of Glamorgan Councillors.**

No Vale Councillors present.

**Item 8: Chairman's Report.**

Councillor Llewellyn reported that she had attended the Annual Remembrance Parade and Wreath Laying Service in Cowbridge where she had laid the Community Council's wreath at the War Memorial.

**Item 9: Clerk's Report.**

**9.1 Finances including Receipts and Payments Account.**

Bank balance was noted at **£5,240.41** (Current Account £4,346.31 and Business Reserve Account £894.10).

**Payments made since last meeting are:**

Clerk's Salary (November) - £154.26;

HMRC Tax (November) - £38.57;

Society of Local Council Clerks – Annual Subscription - £76.00.

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**Item 9: Clerk's Report (Continued)**  
**9.1 Finances including Receipts and Payments Account.**

**Payments due to be made are:**

Clerk's Salary (December) - £154.26;  
HMRC Tax (December) - £38.57;  
HCI Data Ltd – To renew llanfaircommunitycouncil.gov.uk for the next two years with effect from 16.1.2020 - £86.40;  
Vale of Glamorgan Council – Hall hire at Llanfair Primary School for 2018/2019 - £456.75;  
The Poppy Appeal – Remembrance Wreath - £20.00;  
St Hilary Village Hall – Hall hire for November and December 2019 - £86.00.

**Monies received:**

Nil.

**Transfer of Banking Arrangements to Lloyds Bank.**

Some signatories still need to complete their part of the paperwork. The Clerk will contact those Councillors involved for this procedure to be carried out.

**Item 10: To adopt a proposed 'Complaints Policy'.**  
**Proposed** by Councillor Simkiss, seconded by Councillor Bonnar and **resolved** that the Complaints Policy is accepted and should be uploaded onto the Council's website.

**Item 11: To confirm dates of meetings for 2020.**  
The Clerk had previously circulated a list of proposed dates of meetings for the next year. The Treasurer of St Hilary Village Hall had requested that the dates for January and February be switched and the Clerk had agreed to assist, resulting in the January meeting taking place in St Hilary and the February meeting being at Llanfair Primary School. Therefore the calendar of meetings is as follows:

**All meetings start at 7.00pm.**

January 9 <sup>th</sup> – St H *	July 2 <sup>nd</sup> – LPS
February 6 <sup>th</sup> – LPS **	<i>No meeting in August</i>
March 5 <sup>th</sup> – LPS	September 3 <sup>rd</sup> – St H
April 2 <sup>nd</sup> – St H	October 1 <sup>st</sup> – LPS
May 7 <sup>th</sup> – (Plus AGM) – LPS	November 5 <sup>th</sup> – St H
June 4 <sup>th</sup> – St H	December 3 <sup>rd</sup> – LPS

\*St Hilary

\*\* Llanfair Primary School.

**Resolved** to accept the proposed dates of meetings as detailed in the above schedule.

**Item 12: Reports of Representatives.**  
No reports.

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### Item 13: Correspondence.

- 13.1 E-mail from the Welsh Government advising that the Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 for the year 2020/2021 is £8.32.
- 13.2 E-mail from One Voice Wales regarding the Welsh Index of Multiple Deprivation (WIMD) 2019 which was published on 27<sup>th</sup> November 2019. The publication comprises reports and guidance, interactive maps and area profiles and data. Webinars (web-based information sessions) to be held on Monday 2<sup>nd</sup> December and Wednesday 4<sup>th</sup> December 2019. *E-mail forwarded to Members.*
- 13.3 E-mail from One Voice Wales reminding that the Bus Pass Renewal Programme is currently being undertaken and requesting Members to circulate the information contained in the e-mail as widely as possible within the community.
- 13.4 The Clerk Publication – November 2019.
- 13.5 Clerks and Councils Direct – November 2019.  
***All items noted.***

### Item 14: Any Other Business at the Discretion of the Chairman.

- 14.1 An edition of a newsletter prepared by St Athan Community Council was circulated and Members agreed it was very well presented with a lot of useful information and maybe something that could be carried out by the Council in the future.
- 14.2 The Clerk advised that she had attended a Surgery held by the Vale of Glamorgan Ward Councillors and reported a number of issues including the potholes alongside St Hilary Village Hall and the lighting not working on the junction of the A48 and the entrance to St Hilary Village. It was reported that both of these items have still not been rectified and the Clerk will report the items again.
- 14.3 It was reported that the foliage which was obliterating the 'speed indication' sign on the St Athan Road had been cut back and now, as a result, the sign is working.

### Item 15: Planning Applications.

- 15.1 Planning Application No. **2019/01233/FUL**  
Applicant: Mr S Williams  
Agent: Stuckey Architects  
Location: Howe Mill Farm, St Athan Road, St Mary Church.  
Proposal: Proposed demolition of existing single storey rear annex and development of new 2 storey rear extension.  
**No objection.**

**Item 15:**     **Planning Applications (Continued)**  
15.2            Planning Application No. **2019/01266/OBS**  
Applicant:     Western Power Distribution  
Agent:         N/A  
Location:      The Herberts, St Mary Church  
Proposal:      Proposed overhead line works.  
**No objection.**

**Item 16:**     **Date, Place and Time of Next Meeting.**  
**The next meeting will be held on Thursday, 9th January 2020 at**  
**St Hilary Village Hall at 7.00pm.**

..... Chairman  
**Date : 9th January 2020.**