

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 14th November 2019 at 7.00pm.

Present: Vice Chairman : Councillor David Hawkins
Councillors : Heather Shaw, Geoff Simpson and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

*In the absence of the Chairman, the Vice Chairman,
Councillor Hawkins, took the chair.*

- Item 1: Apologies for Absence.**
Councillors Steph Bonnar, Julian Hitchcock, Mary Llewellyn and Ray Simkiss.
Vale Councillors H Jarvie and A Parker.
- Item 2: Declarations of Interest.**
None.
- Item 3: Community Police Matters.**
No police presence.
- Item 4: To discuss the 'Community Speed Watch Wales' initiative of South Wales Police.**
No police presence.
- Item 5: Acceptance of Minutes of the Meeting held on 3rd October 2019.**
Resolved that the minutes of the Meeting held 3rd October 2019 were a correct record of the meeting and the minutes were duly signed by the Vice Chairman.
- Item 6: Matters arising from the Minutes of the Meeting 3rd October 2019.**
6.1 Item 6.1 - Councillor Hawkins referred to the issue of Heavy Goods Vehicles becoming 'stuck' in St Hilary and the letter received from the Vale of Glamorgan Council in response to the one sent by the Community Council. Councillor Hawkins highlighted the item he had prepared for publishing in the St Hilary newsletter and on the Community Council's website and requested the Members agreement, which was given, to his suggestions. Furthermore, it was suggested that a Village meeting is called for discussion of the item and to inform residents of the 'Speedwatch' scheme with the aim of seeking volunteers to be trained and operate the initiative.

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Item 6: Matters arising from the Minutes of the Meeting 3rd October 2019 (Continued).

6.2 Members discussed the 30-mph speed limit applicable to villages in the Vale of Glamorgan and asked if there was any further information on Peterston-Super-Ely's proposal to seek a 'blanket' 20-mph speed limit in all villages in the Vale of Glamorgan. It was noted that much of the roads in Cardiff and its suburbs already have a 20-mph speed limit.
Clerk – to e-mail Peterston-Super-Ely's Clerk and enquire if there is any update on their previous communication.

Item 7: To discuss the Vale of Glamorgan Council's new recycling/refuse collections.

Members discussed the on-going issues with the new recycling collections in the Rural Vale and particularly that residents who phone the Vale Council to advise of issues are unable to speak to someone from the relevant department but have to rely on the message being passed through.

Clerk – to e-mail out the list prepared giving more information on what items can be recycled in the blue bag.

Item 8: Report from the Vale of Glamorgan Councillors.

No Vale of Glamorgan Councillors present.

Item 9: Chairman's Report.

No report.

Item 10: Clerk's Report.

10.1 **Finances**

Bank balance was noted at **£5,316.41** (Current Account £4,422.31 and Business Reserve Account £894.10).

Payments made since last meeting are:

Clerk's Salary (October) - £154.26;

HMRC Tax (October) - £38.57;

J Griffin (Reimbursement for purchase of printer cartridges) - £59.00

Payments due to be made are:

Clerk's Salary (November) - £154.26;

HMRC Tax (November) - £38.57.

Monies received:

Nil.

Transfer of Banking Arrangements to Lloyds Bank.

The paperwork has now been received from Lloyds Bank and the required forms were completed by the signatories present.

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Item 11: To consider renewal of the Clerk's membership of the Society of Local Council Clerks.

The Clerk advised that the annual membership is now due costing £76. She advised that, since 2002 when first becoming a Clerk, she had made the payment herself. However, as she is now only working for Llanfair Community Council, it was requested that the Council make the payment which is normal practice with many councils.

Proposed by Councillor Hawkins, seconded by Councillor Teague and **resolved** that payment of £76 for the Clerk's annual membership of the Society of Local Council Clerks is paid by the Community Council.

Item 12: To discuss a proposed 'Complaints Policy' prior to adoption by the Council.

The Clerk had prepared a Complaints Policy and forwarded to the Members by e-mail for their consideration.

Members discussed the policy and some suggested amendments Clerk will change the policy and the document will then be e-mailed out again for checking by the Members prior to adoption at the December meeting of the Community Council.

Item 13: To accept dates of meetings for 2020.

The Clerk circulated a list of proposed dates of meetings for the next year.

All meetings start at 7.00pm.

January 9th – LPS

July 2nd – LPS

February 6th – St H

No meeting in August

March 5th – LPS

September 3rd – St H

April 2nd - St H

October 1st - LPS

May 7th - (Plus AGM) – LPS

November 5th – St H

June 4th – St H

December 3rd – LPS

Resolved to accept the proposed dates of meetings as detailed in the above schedule.

Item 14: Reports of Representatives.

Councillor Teague had given apologies for the last Community Liaison meeting.

Councillor Simpson reported on a recent local committee meeting of One Voice Wales, at which there was a discussion on the Wellbeing of Future Generations Act.

There were items on the revised 'Governance and Accountability Guide' and the structure and voting at the One Voice Wales Annual General Meeting.

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Item 14: Reports of Representatives (Continued).

Councillor Simpson then reported on a recent meeting of the Cardiff and Vale University Health Board.

There are currently four major initiatives being progressed:

1. Improvement in major pathway for frail and elderly people. (a good deal of concern was expressed, during public consultation, on the possible closure of the Sam Davies ward at Barry Community Hospital).
2. More day surgery being carried out at Llandough Hospital enabling the Heath Hospital to carry out more complex surgery.
3. Major trauma unit scheduled to be operational from April 2020.
4. The development of integrated medium-term plan to be approved by the Welsh Government.

Item 15: Correspondence.

- 15.1 E-mail from the Vale of Glamorgan Council detailing public transport arrangements during Christmas and the New Year 2019/20 – *circulated for information and for posting on the Council's notice boards.*
- 15.2 Letter from Mrs J Davies on behalf of Mrs B Price and herself thanking Llanfair Community Council for putting their names forward for an invitation to the Civic Service and Reception held by the Mayor of the Vale of Glamorgan Council. Mrs Davies advised that they thoroughly enjoyed the service, reception and meeting the Mayor on a very special day.
- 15.3 E-mail from Mr T Dennis advising that there would be a small increase in the hire rate of the Village Hall from 1st September to £43.
- 15.4 E-mail from One Voice Wales giving details of the training sessions for November 2019 – *previously circulated to Members.*
- 15.5 E-mail from the Independent Remuneration Panel for Wales enclosing their draft Annual Report Consultation (the Report is due out in February 2020) - *previously circulated to Members.*
- 15.6 E-mail from One Voice Wales giving information on the Environment (Wales) Act 2016 and referring to the enhanced biodiversity and resilience of ecosystems duty (the section 6 or s6 duty) for public authorities in the exercise of functions in relation to Wales enclosing a pack to assist Town and Community Councils.
If Members wish to read this the Clerk can e-mail the information out to Members upon request.
- 15.7 Reference was made to a Report of the Vale of Glamorgan Council Cabinet of 7th October 2019 (Scrutiny committee - Environment and Regeneration) on 'Reshaping Services: Town and Community Council Engagement in Operating Local Services and Assets - *previously circulated to Members.*

All items noted.

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Item 16: Any Other Business at the Discretion of the Chairman.

- 16.1 It was reported that a shed at the Spinney has been broken into and two trimmers were stolen.
- 16.2 There is a large pothole alongside the Village Hall which has to be reported to Highways.
- 16.3 A number of street lights on the junction of the A48 and the turning into St Hilary are not working and need to be reported.
- 16.4 It was reported that there has been some groundwork taking place in the farmyard of Howe Mill Farm but a planning application has not been submitted as far as the Community Council is aware.
Clerk – to report items 16.2, 16.3 and 16.4.

Item 17: Planning Applications.

- 17.1 Planning Application No. **2019/01160/RG3**
Applicant: Vale of Glamorgan Council
Agent: N/A
Location: Llanfair Primary School, St Mary Church.
Proposal: Removal of one demountable classroom, to be replaced by a new unit in an alternative location. Installation of an additional demountable unit for childcare provision.
Works to include erection of a canopy shelter, ramped access and all associated site preparation and external works.

No objection.

- 17.2 Planning Application No. **2019/01223/FUL**
Applicant: Mr & Mrs Howkins
Agent: TD Architect
Location: Keepers Lodge, St Athan Road, St Mary Church
Proposal: Construction of detached double garage, storage and home office.

No objection.

- 17.3 **Results of recent Planning Applications.**
(i) Planning Application No. **2019/00851/FUL** – Application to amend a previously consented scheme which was to build a garage and off-road parking at road level. This application is to vary the previous scheme by omitting the garage from the proposal and proceeding with the off-road parking in isolation at Keepers Cottage, Llandough – **Grants permission with 4 conditions.**
- (ii) Planning Application No. **2019/00993/FUL** – Patio area with block retaining and timber fence post and rail stock proof fence to boundary at Ty'r Ardd, Llandough – **Grants permission with 2 conditions.**

Item 18: Date, Place and Time of Next Meeting.

The next meeting will be held on Thursday, 5th December 2019 at St Hilary Village Hall at 7.00pm.

..... **Chairman**
Date : 5th December 2019.