

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Llanfair Primary School,**  
**On Thursday, 3<sup>rd</sup> October 2019 at 7.00pm.**

**Present:** Chairman : Councillor Mary Llewellyn  
Councillors : Stephanie Bonnar, David Hawkins, Julian Hitchcock,  
Heather Shaw, Ray Simkiss and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk;  
Vale Councillor A Parker;  
PCSO Sian Rich.

**Item 1: Apologies for Absence.**  
Councillor Geoff Simpson  
Vale Councillors G A Cox and H Jarvie.

**Item 2: Declarations of Interest.**  
Councillor Simkiss – Planning Application No. **2019/00993/FUL** (owner of the property referred to in the planning application).

**Item 3: Community Police Matters.**  
PCSO Rich advised that there was one burglary in St Mary Church, one 'concern call' and one crime against a person.  
Members referred to 'The Farm' and their request for the St Hilary councillors to visit the premises. PCSO Rich agreed to make an enquiry into this request.

Councillor Hawkins advised that he was aware of the theft of a lawn mower from a shed in St Hilary but it would appear that this has not been reported to the Police.  
PCSO Rich requested that Members remind the residents to secure their property. The Police are introducing a Rural Watch Scheme whereby Farmers are requested to report any vehicles parked in places which they would not be expected to be parked.

PCSO Rich asked that any suspicious activity be reported to her on her mobile number 07805 301644 or by ringing '101'.

A discussion took place on speeding vehicles on rural roads.

**Item 4: To discuss the 'Community Speed Watch Wales' initiative of South Wales Police.**  
Members referred to the 'Community Speed Watch Wales' and advised that they wish to be involved in the scheme. PCSO Rich detailed some of the criteria and agreed to get the forms to the Members.

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**Item 5: Acceptance of Minutes of the Meeting held on 5<sup>th</sup> September 2019.**  
**Resolved** that the minutes of the Meeting held 5<sup>th</sup> September 2019 were a correct record of the meeting and the minutes were duly signed by the Chairman.

**Item 6: Matters arising from the Minutes of the Meeting 5<sup>th</sup> September 2019.**

6.1 Item 12.3 – HGV vehicles getting ‘stuck’ in St Hilary.  
The Clerk had contacted Highways at the Vale of Glamorgan Council asking for a meeting for councillors with Highways Officers to discuss the issue. The request had been refused but the Operational Manager asked for detailed information of occurrences and particularly photographs with dates, times and names of companies. A request was made for the 30mph speed signs to be moved to the outskirts of the village in an attempt to slow down through traffic.

6.2 Item 6.1 – Payment for use of Llanfair Primary School for meetings.  
Councillor Llewellyn had raised this with the Headteacher. Mr Guy has requested dates of meetings which have taken place at the School in order for an invoice to be raised.

**Item 7: Report from the Vale of Glamorgan Councillors.**  
Councillor Parker mentioned the changes to recycling and refuse collections due to start on 14<sup>th</sup> October 2019.

**Item 8: Chairman’s Report.**  
Councillor Llewellyn reported that two ladies from St Hilary had attended the Mayor of the Vale of Glamorgan’s Civic Service at Ewenny Priory and had really enjoyed the event.

**Item 9: Clerk’s Report.**

9.1 **Finances**

Bank balance was noted at **£5,568.24** (Current Account £4,674.14 and Business Reserve Account £894.10).

**Payments made since last meeting are:**

Clerk’s Salary (September) - £154.26;

HMRC Tax (September) - £38.57.

**Payments due to be made are:**

Clerk’s Salary (October) - £154.26;

HMRC Tax (October) - £38.57;

J Griffin (Reimbursement for purchase of printer cartridges) - £59.00.

**Monies received:**

Nil.

**Transfer of Banking Arrangements to Lloyds Bank.**

The Clerk advised that initial formalities have been carried out for the transfer of the bank accounts from Nat West. Councillors Hawkins and Llewellyn have to visit a local branch of Lloyds with identification and address verification.

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**Item 10: BT Kiosk, St Hilary.**

The Clerk explained that she had made enquiries with regard to the insurance cover applicable to the BT kiosk in St Hilary. The kiosk has insurance cover for public liability. Should the Council wish to have 'all risks' cover, a value for the kiosk would need to be established. Enquiries made had indicated a kiosk currently up for sale at £3,500. **Resolved** that the kiosk should not be insured for 'all risks' and that public liability insurance would be adequate.

**Item 11: Reports of Representatives.**

No reports.

**Item 12: Correspondence.**

- 12.1 E-mail from Fields in Trust via One Voice Wales regarding protecting green open spaces – *previously e-mailed to Members.*
- 12.2 E-mail from One Voice Wales regarding the Environment Act 2016, section 6 detailing what Town and Community Councils are required to do to comply with the duty to maintain and enhance biodiversity within the Council's current work areas - *previously e-mailed to Members.*
- 12.3 One Voice Wales' News Bulletin September 2019 edition - *previously e-mailed to Members.*
- 12.4 One Voice Wales Training sessions for September/October 2019. Members were asked to advise the Clerk in order for a booking to be made if they wish to attend any training sessions.
- 12.5 E-mail from the Electoral Registration Manager at the Vale of Glamorgan Council advising that the Minister for Housing and Local Government has forwarded confirmation that the next ordinary local government elections will be moved by one year from May 2021 to May 2022 under the Local Authorities Change to the Year of Ordinary Elections (Wales) Order 2019. It is also confirmed that it is the Welsh Government's intention to permanently move the term of office of elected members from four to five years through the Local Government and Elections (Wales) Bill - *previously e-mailed to Members.*
- 12.6 Clerks and Councils Direct – September 2019.
- 12.7 Valeways poster giving details of walks for the period October/December 2019 – to be placed on notice boards.
- 12.8 Papers from the Vale of Glamorgan Council including agenda for meeting of 9<sup>th</sup> September and minutes of meeting of 29<sup>th</sup> July 2019.

**All correspondence noted.**

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**Item 13: Any Other Business at the Discretion of the Chairman.**

- 13.1 Councillor Simkiss referred to the cutting of the verges from Lake Hill to The Mill in Llandough. A number of residents have complained that the cutting back is insufficient resulting in a narrowing of the road. The Clerk asked that each resident makes an individual complaint to Highways as well as the Clerk also making the complaint.
- 13.2 Councillor Llewellyn referred to an e-mail sent from a resident of St Hilary giving information of the 'empty properties policy' which the Vale of Glamorgan Council intends to act on and which Llanfair Community Council has discussed during recent months.

**Item 14: Planning Applications.**

14.1 Planning Application No. **2019/00805/RES**

Applicant: Mrs S Mercer  
Agent: Geraint John Planning Ltd.  
Location: Land at North East, St Hilary  
Proposal: Construction of a rural enterprise dwelling along with associated equestrian buildings and landscaping utilising the existing vehicle access to the site.

**No objection.**

14.2 Planning Application No. **2019/00993/FUL**

Applicant: Mr R Simkiss  
Agent: Creative Design Solutions  
Location: Ty'r Ardd, Llandough  
Proposal: Patio area with block retaining and timber fence post and rail stock proof fence to boundary.

**No objection.**

14.3 **Results of recent Planning Applications.**

- (i) Planning Application No. **2019/00791/FUL** – Single storey oak framed porch extension to side at Keepers Lodge, St Athan Road, St Mary Church – **Grants permission with 2 conditions.**
- (ii) Planning Application No. **2019/00388/FUL** – Proposed new garage with loft storage over at The Herberts Farmhouse, St Mary Church – **Grants permission with 3 conditions.**
- (iii) Planning Application No. **2019/00701/FUL** – To turn/move fence, to enclose part of the drive to create a garden space and secure parking at 2 Thaw Close, St Mary Church – **Grants permission with 1 condition.**

**Item 15: Date, Place and Time of Next Meeting.**

**The next meeting will be held on Thursday, 14<sup>th</sup> November 2019 at St Hilary Village Hall at 7.00pm.**

..... **Chairman**

**Date : 14<sup>th</sup> November 2019.**