

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**Llanfair Primary School,**  
**On Thursday, 5<sup>th</sup> September 2019 at 7.00pm.**

**Present:** Chairman : Councillor Mary Llewellyn  
Councillors : David Hawkins, Heather Shaw, Ray Simkiss,  
Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk;  
Vale Councillors G A Cox, H Jarvie and A Parker;  
PC Stuart Elson.

**Item 1: Apologies for Absence.**  
Councillors Stephanie Bonnar and Julian Hitchcock

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
PC Elson gave incident statistics for the past three months: two in June; none in July and one in August.

Members raised the issue of 'traffic chaos between St Hilary and Howe Mill and also the issue of HGV's following sat nav instructions and getting 'stuck' in the village, both of which are Highways issues.

Members reminded PC Elson that they would still like to meet with the Manager of 'The Farm'. PC Elson agreed to arrange this.

**Item 4: To discuss the 'Community Speed Watch Wales' initiative of South Wales Police.**  
The Members advised PC Elson that they are interested in participating in the initiative. PC Elson advised that a minimum of six people is required, one of which has to be the point of contact/supervisor. Volunteers have to complete application forms which are used for 'vetting purposes'. A minimum of three people is required on site to carry out the procedure and the results are not legally binding. All proposed sites are risk assessed by the Police and volunteers are issued with fluorescent jackets. Details of any speeding motorists are loaded onto the road safety website and letters, warning those motorists of their breaking the speed limit, and are issued by North Wales Police with information forwarded to South Wales Police. Vetting of applicants takes six to twelve weeks and the applicants do not have to be councillors. Monitoring can be done at any time convenient to those candidates which have passed the vetting procedures.

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**Item 5:**        **Acceptance of Minutes of the Meeting held on 4<sup>th</sup> July 2019.**  
**Resolved** that the minutes of the Meeting held 4<sup>th</sup> July 2019 were a correct record of the meeting and the minutes were duly signed by the Chairman.

**Item 6:**        **Matters arising from the Minutes of the Meeting 4<sup>th</sup> July 2019.**  
6.1              Item 9.1 – Use of Llanfair Primary School for Community Council meetings.  
Councillor Llewellyn agreed to speak to the Headteacher with regard to payment for the use of the School.

**Item 7:**        **Report from the Vale of Glamorgan Councillors.**  
With refuse and recycling arrangements changing in October, the changes were discussed.

It was confirmed that the lease for the refuse centre at Llandow is due to expire at the end of the year. The Vale of Glamorgan Council is currently seeking an alternative site.

**Item 8:**        **Chairman's Report.**  
Councillor Llewellyn reported that she had attended the Mayor of Cowbridge's Civic Parade and Service on 14<sup>th</sup> July and advised that the Service was a nice, informal Service which was well attended. Councillor Llewellyn had met and spoken to the Mayor of the Vale of Glamorgan Council who advised that she wishes to invite people who volunteer in their local community. Members recommended some people who deserve such an invitation

**Item 9:**        **Clerk's Report.**  
9.1              **Finances**  
Bank balance was noted at **£5,761.07** (Current Account £4,866.97 and Business Reserve Account £894.10).

**Payments made since last meeting are:**  
Clerk's Salary (July and August) - £308.52;  
HMRC Tax (July and August) - £77.14;  
One Voice Wales ( Chairing Skills Training attended by Councillors Hawkins and Llewellyn) - £40.00 (normally £80 but 50% bursary claimed by Clerk);

**Payments due to be made are:**  
Clerk's Salary (September) - £154.26;  
HMRC Tax (September) - £38.57.

**Monies received:**  
Second precept via Vale of Glamorgan Council - £1,536.00.

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### Item 9: Clerk's Report.

- 9.2 Report on the 'Reshaping – Working Together Event'.  
The Clerk reported that she had attended the above event, which had been quite interesting, on 12<sup>th</sup> July. The Vale Council is unable to provide all the services it has done in the past due to financial restraints and is looking to Town and Community Councils to take on or share some of the services currently provided by them. It is proposed to hold an event on this issue in the future.
- 9.3 To confirm entry into the 'Champion Tree' Competition.  
The Clerk confirmed that she had met with Councillor Teague and had photographs taken of the tree to be entered into the competition and the entry had been made and acknowledged.
- 9.4 To confirm completion of the External Auditor for the year ending 31<sup>st</sup> March 2019.  
The Clerk reported that the Council had an 'unqualified' audit report from the External Auditor. The only negative remark was the level of the Council's reserves which the Auditor considered to be excessive. The Council noted this and will bear it in mind when setting the precept for the next financial year.  
The 'Completion of Audit' notice had been prepared and will be placed on the notice boards as soon as possible.

### Item 10: Reports of Representatives.

- Councillor Simpson advised that he had attended a recent meeting of the Cardiff and Vale University Hospital Stakeholders Reference Group:
- Following the decision to house the regional thoracic surgery unit at Morriston hospital, there were concerns with regard to provision at the Heath particularly in relation to manning the Major Trauma Centre so another surgeon is to be engaged for Cardiff and the Vale based at the Heath.
  - Improved Frail Person Pathway – the number of older people over the age of 85 is due to increase by 15% over the next 5 years and 40% over the next 10 years. In order to deal with the increasing number of older and more frail people the treatment regime needs to be changed to ensure discharge as soon as clinically feasible. To achieve this a new 'discharge to assess' facility will be created at the Heath.
  - It is proposed to increase the day surgery appointments at Llandough to remove some of the 'low level' surgery carried out at the Heath in order to decrease the number of cancellations at the Heath where 'low level' surgery has to be postponed due to the level of emergency surgery.

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### Item 11: Correspondence.

11.1 E-mail from Vale of Glamorgan Council regarding a Review of all Polling Districts, Places and Stations in the Vale of Glamorgan. A review has to be undertaken every 5 years with the last review held in 2014. The Clerk pointed out that there is a recommendation to change the arrangements for the Llanfair Ward for voting to take place at St Hilary Village Hall. The report states that “there are good transport links and the station will remain in the same ward in neighbouring district”. Any comments to be received by 27 September 2019.

Members objected to the proposal on the grounds that there are no public transport links from Llandough and St Mary Church to St Hilary. The road from Howe Mill to St Hilary is extremely narrow with few passing spaces and certainly not suitable for pedestrians.

11.2 E-mail from Vale of Glamorgan Council giving the internet link to the Section 106 Annual Report 2018-2019 which is available at:  
[https://www.valeofglamorgan.gov.uk/Documents/\\_Committee%20Reports/Cabinet/2019/19-07-15/Annual-Report-Section-106-Agreements.pdf](https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-07-15/Annual-Report-Section-106-Agreements.pdf)

11.3 Advice Note from National Association of Local Councils regarding financial assistance to the church.

11.4 E-mail from the Monitoring Officer regarding Meetings with Town and Community Council Clerks within the Vale of Glamorgan and enclosing the minutes of the meeting held 22 March 2019. Another meeting will be held on Thursday 10 October 2019 at 4pm.

11.5 E-mail from One Voice Wales detailing the Wales Audit Office’s Good Practice Exchange Programme 2019/20. The e-mail was forwarded to members giving full details.

11.6 Reminder e-mail from One Voice Wales giving details of the Annual Conference and AGM on 5<sup>th</sup> October 2019.

11.7 E-mail from The Older People’s Commissioner for Wales advising that the Commissioner has launched a Facebook page and giving a link for the Commissioner’s work at:  
[https://www.facebook.com/Comisiynydd-Pobl-H%C5%B7n-modal=admin\\_todo\\_tour](https://www.facebook.com/Comisiynydd-Pobl-H%C5%B7n-modal=admin_todo_tour)

11.8 Correspondence from the office of Jane Hutt AM enclosing her Annual Report and notice of surgeries for the remainder of 2019.

**All correspondence items noted.**

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**Item 12: Any Other Business at the Discretion of the Chairman.**

- 12.1 Members expressed disappointment that a meeting has still not been arranged with an Officer from Cardiff Airport to discuss flight paths, despite numerous requests made by the Clerk. Matter to be followed up.
- 12.2 The speed sign on the St Athan Road from the direction of Cowbridge is not working and is obliterated by foliage. Clerk to report to Highways.
- 12.3 Members discussed their frustration at the number of HGV vehicles that are still getting 'stuck' in St Hilary Village through the instructions of their sat-navs. It was agreed that the Clerk should approach Highways to request a meeting between Officers and Ward Councillors to discuss the issue and to seek a solution.

**Item 13: Planning.**

13.1 Planning Application No. **2019/00851/FUL**

Applicant: Mr R Williams

Agent: N/A

Location: Keepers Cottage, Llandough

Proposal: The application amends a previously consented scheme which was to build a garage and off-road parking at road level. This application is to vary the previous scheme by omitting the garage from the proposal and proceeding with the off-road parking in isolation.

**No objection.**

13.2 Planning Application No. **2019/00701/FUL**

Applicant: Miss L Young

Agent: N/A

Location: 2 Thaw Close, St Mary Church

Proposal: To turn/move fence, to enclose part of the drive to create a garden space and secure parking.

**No objection.**

**Item 14: Date, Place and Time of Next Meeting.**

**The next meeting will be held on Thursday, 3rd October 2019 at Llanfair Primary School at 7.00pm.**

..... **Chairman**

**Date : 3rd October 2019.**