

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School Hall,
On Thursday, 11th January 2018 at 7.00pm.

Present: Vice Chairman : Councillor Jim Teague.
Councillors : David Hawkins, Julian Hitchcock, Mary Llewellyn and Geoff Simpson.

In Attendance: Jackie Griffin, Clerk.
PC Elson.
Vale Councillors G A Cox, H Jarvie and A Parker.

Item 1: Apologies for Absence.
Councillors Rhian Rees, Heather Shaw and Ray Simkiss.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
PC Elson reported that there was a burglary at the stable next to The Farm when a 'quad' bike was stolen but has been recovered.
The defibrillator which was stolen from the church porch in St Mary Church has been recovered but is damaged beyond repair.

Item 4: Acceptance of Minutes of the Meeting held 7th December 2017.
It was reported that the item 13 (monthly meeting dates for 2018) state that the September meeting will take place on the 7th but should read as 6th.
Proposed by Councillor Simpson and **resolved** that the amended minutes of the Meeting held 7th December 2017 were a correct record of the meeting and the minutes were duly signed by the Chairman.

Item 5: Matters arising from the Minutes of Meeting held 7th December 2017, (not included in this agenda).

5.1 Item 6 – It was reported that the road sweeper and gully clearer had visited St Hilary but there are still problems. Councillor Cox explained that due to recent inclement weather, the Council had concentrated on the areas that have been flooded, but the issues in St Hilary will be reported back.

5.2 Item 15.2 – the vacant privately owned property in St Mary Church. A draft letter to be sent to the Vale of Glamorgan Council had been prepared. It has recently been discovered that the Local Authority does have powers to take over empty property under the 'Empty Dwellings Management Order'. Councillor Parker agreed to discuss this item with the relevant Officer at the Vale of Glamorgan Council.

Item 6: Report from the Vale of Glamorgan Councillors.

The following items were discussed:

- It was reported that currently budgets are being set in order to set the Council Tax levels for the next financial year.
- Work on the new '5 Mile Lane' road will commence soon.
- The intention, in conjunction with the new 'City Deal' is to create a new link road, eventually, from the 5 Mile Lane at Sycamore Cross to Junction 34 of the M4 Motorway which will give greatly improved access to Cardiff Airport.

Item 7: Chairman's Report.

No report.

Item 8: Clerk's Report.

8.1 Finances

Bank balance was noted at **£5,845.55** (Current Account £4,952.83 and Savings £892.72).

Payments made since last meeting are:

Clerk's Salary (December) - £154.26;

HMRC Tax (December) - £38.57;

The Poppy Appeal (Wreath) - £20.00.

Payments due to be made are:

Clerk's Salary (January) - £154.26;

HMRC Tax (January) - £38.57;

£100 to Llandough for daffodil bulbs;

Vale of Glamorgan Council (2017 Local Election) - £143.78;

HCI Data Ltd (Renewal of Domain for 2 years) - £83.88.

Monies received :

Third Precept Payment via the Vale of Glamorgan Council - £1,294.00.

St Hilary Notice Board.

The new notice board is ready for delivery. Councillor Hawkins has kindly agreed for it to be delivered to his property.

Nat West Bank Branch Closure.

Enquiries have been made for banking arrangements once the branch closes in June 2018. The Clerk will investigate internet banking for obtaining up to date balances prior to meetings and whether it might be more advantageous to transfer the account to another bank.

Item 9: Planning.

9.1 Results of recent Planning Applications:

(i) **Planning Application No. 2015/01093/OUT** – Land at North East of St Hilary – **Approved with 13 conditions.**

(ii) **Planning Application No. 2017/01204/FUL** – 5 Castle Precinct, Llandough – **Approved with 1 condition.**

Noted.

Item 10: To discuss and set the Precept for the year 1.4.2018 to 31.3.2019.

Members discussed the precept for the next financial year. It was noted that an increase in the levy of £1 would produce an extra £374. The Clerk had produced a budget with estimated figures for the end of year and the precept which would be achieved if the levy was increased by £1 or £2. The current levy on a Band D property is £10.32.

Proposed by Councillor Simpson, seconded by Councillor Teague and **resolved** that the levy should be increased by £2 for the next financial year of 2018/2019.

Item 11: Reports of Representatives.

Councillor Teague advised that the next meeting of the Community Liaison Committee is scheduled for the end of the month.

Councillor Simpson advised that the next meeting of the Local Committee of One Voice Wales is scheduled for 15th January.

Item 11: Reports of Representatives (Continued)

Councillor Llewellyn reported that Councillor Simkiss had attended the last meeting of the Footpath Committee Forum and had raised the issue of horses on the St Hilary Common. Mr Gwyn Teague had already spoken to Tim Vaughan and Evan Williams who advised that they do not exercise their horses on the Common. Mr Teague will continue to monitor the situation.
Next meeting, 18th January 2018.

Item 12: To consider the Model Local Resolution Protocol prepared by One Voice Wales on behalf of Community and Town Councils and to adopt the Protocol if accepted.

The Clerk had circulated copies of the document to the Members in advance of the meeting.
Basically, the Public Service Ombudsman for Wales has agreed to the principle of referring some complaints against Members back to Community and Town Councils for a local resolution. However, to date, there has not been a common process for Community and Town Councils to follow in dealing with such matters. One Voice Wales has drawn up a model protocol which councils can use to deal with such complaints.
Proposed by Councillor Simpson and **resolved** that the protocol should be adopted in its entirety with the document uploaded onto the Council's website.

Item 13: To discuss a request regarding the Public Sector Mapping Agreement.

The Clerk explained that she had received a request from a resident of St Hilary regarding the 'Public Sector Mapping Agreement'. Local authorities and appropriate agencies can purchase a licence which allows them to use Ordnance Survey Maps for purposes such as producing leaflets detailing local walking routes. The resident wishes to update leaflets which he produced a number of years ago.
The Clerk advised that she has e-mailed the Footpaths Officer to ask if the Vale of Glamorgan Council has such a licence and, if so, can it be used for the request made. The Clerk will also contact a member of 'Valeways' with a similar query.

Item 14: Correspondence and Publications.

14.1 Letter from Mr M Clogg, Operational Manager of Highways and Engineering at the Vale of Glamorgan Council in response to the letter sent by the Community Council and containing a lot of detailed information on traffic safety issues in the vicinity of Llanfair Primary School and St Mary Church and makes the following points:

- Confirms that the feasibility of the proposed elements of the scheme to improve pedestrian and child safety is ongoing. The feasibility work for the proposed option to extend the 'Public Right of Way' is generally complete and considered practicable. The estimated cost for this element is approximately £30k plus any associated legal costs and compensation to landowners, however this is subject to further detailed design and legal agreement at an appropriate time.

Item 14: Correspondence and Publications (Continued)

14.1 The second element requires consideration of a potential new structure to accommodate a new footway on the north western corner of the St Athan/Herberts junction and whilst it is generally considered feasible, a cost estimate for this element will now be developed early 2018. The scheme will then be added to the Council's list of outstanding traffic management road safety schemes for implementation when appropriate funds become available.

- The Vale Council considers that the character and nature of St Athan Road approaching the school environment is an appropriate location for the use of 'Driver Feedback Signs' and is arranging for the removal of signs in the New Year to undertake testing and any necessary repair by the supplier/manufacturer before returning to site fully configured and operational as soon as possible.
- The data loggers incorporated within the devices will not be useable until the above mentioned repairs have been facilitated and the signs returned to site and are operational.
- The Vale Council has previously advised that the introduction of traffic calming features in the form of physical measures is unachievable and impracticable given the lack of available carriageway space, the existing ground contours, drainage and lighting issues which make such an installation cost prohibitive. However it is intended that the issue of vehicle speed along St Athan Road will be addressed by the provisions of the above mentioned 'Driver Feedback Signs'.
- The letter also refers to the spare salt container which has been provided although the Vale Council cannot commit to maintaining or refilling the salt container in future years.

Noted.

The Community Council will continue to monitor progress, if any.

14.2 E-mail from One Voice Wales regarding Consultation Events on the Community and Town Council Review Panel. The e-mail thanks those councils that have taken part in the consultation events which were well attended. The four questions considered were:

1. What should Community and Town Councils be responsible for?
2. How should they operate?
3. What's standing in their way in deliver for the local community?
4. How do councils ensure they best represent their local community?

The next steps will be collating the feedback received to produce a draft composite response from the sector to the panel. This will be distributed to all member councils at the end of January/beginning of February for information. One Voice Wales will be submitting a Community and Town Council sector response but urges each council to send in their own response to the Panel.

14.3 E-mail from One Voice Wales enclosing the Training Programme from February to July 2018. Any Councillor wishing to attend any course should contact the Clerk to be booked on.

Item 14: Correspondence and Publications (Continued)

14.4 E-mail from the Vale of Glamorgan Council advising that at the Cabinet meeting on 18th December 2017, a report providing an update on progress being made on the Reshaping Services Programme be made available to Town and Community Councils amongst others and was attached to the e-mail and was forwarded to the Members.

14.5 Agenda of the Vale of Glamorgan Council's meeting of 13th December 2017 and the Minutes of the meeting held 27th September 2017.
Noted.

14.6 One Voice Wales Bulletin dated December 2017.
Noted.

14.7 Clerks and Councils Direct dated January 2018.
Noted.

Item 15: Any Other Business allowed at the discretion of the Chairman.

15.1 The Clerk advised that the 'Standing Orders' are due to be amended as directed at the last meeting and will then be uploaded onto the Council's website.

15.2 It was reported that the link regarding the consultation paper from the Law Commission regarding 'Planning Law in Wales' does not open the paper. The Clerk will check it out and report back to Members.

15.3 It was reported that the Super-Fast Broadband in St Mary Church is working and that download speeds have improved. However there are still problems with broadband in Llandough.

Item 16: Date, Place and Time of Next Meeting.

The next meeting will be held on Thursday, 1st February 2018 at St Hilary Village Hall at 7.00pm.

..... Chairman
Date : 1st February 2018.