

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held at**  
**the Council Chamber, Cowbridge Town Hall,**  
**On Thursday, 8<sup>th</sup> June 2017 at 7.00pm.**

**Present:** Chairman : Councillor Ray Simkiss  
Councillors : David Hawkins, Mary Llewellyn, Rhian Rees,  
Heather Shaw, Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.  
PCSO G Parry and PCSO S Rees.

**Item 1: Apologies for Absence.**  
Vale Councillors G A Cox and H Jarvie.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Community Police Matters.**  
PCSO Parry advised that PC Elson has spoken to the Manager of the Farm and it is intended that he will attend a future meeting.

PCSO Parry advised that there has been two reported crimes since the last meeting. These crimes were the theft of a purse from the TV Mast Station adjacent to the A48 and the theft of a vehicle from the Farm.

**Item 4: Acceptance of Minutes of the Annual Meeting held 11<sup>th</sup> May 2017.**  
**Resolved** that the minutes of the Annual Meeting held 11<sup>th</sup> May 2017 were a correct record of the meetings and the minutes were duly signed by the Chairman.

**Item 5: Acceptance of Minutes of the Meeting held 11<sup>th</sup> May 2017.**  
**Resolved** that the minutes of the Meeting held 11<sup>th</sup> May 2017 were a correct record of the meetings and the minutes were duly signed by the Chairman.

**Item 6: Matters arising from the Minutes of Meetings held 11<sup>th</sup> May 2017, (not included in this agenda).**  
No matters arising.

**Item 7: Report from the Vale of Glamorgan Councillors.**  
No Vale Councillors present.

**Item 8: Chairman's Report.**  
No report.

**Item 9: Clerk's Report.**  
**9.1 Finances**  
Bank balance was noted at **£5,545.70** (Current Account £4,653.12 and Savings £892.58).

**Payments made since last meeting are:**  
Clerk's Salary (May) - £154.26;  
HMRC Tax (May) - £38.57.

...Continued

**Item 9: Clerk's Report (Continued)**

**9.1 Finances**

**Payments due to be made are:**

Clerk's Salary (June) - £154.26;

HMRC Tax (June) - £38.57.

Zurich Municipal (Annual Insurance Premium) - £286.73 (the annual renewal is due. The sum has increased by £6 on last year's premium).

**Monies received into the Bank Account – Nil.**

**To discuss the Hire out of the Projector to Community Groups.**

A resident has asked about the possibility of being able to hire the projector. Members agreed that a legal agreement should be drawn up giving full conditions should it be hired out. These should include the payment of a deposit and the hirer liable for any damage to the projector whilst out on loan. Councillor Hawkins indicated that he has a document with similar terms which could be adapted for this use.

**St Hilary Notice Board.**

Members discussed the St Hilary notice board and agreed that it is not in good condition and that a new one should be purchased. The 'Village Forum' is keen to have a new notice board at their disposal and it was agreed that two matching boards would be the best solution. The Clerk will investigate some companies and prices.

**Meeting Venues.**

Members discussed meeting venues. Since the closure and subsequent sale of Llandough Village Hall, all meetings have been held in St Hilary. It was agreed that it would be more democratic to investigate the possibility of the Council occasionally meeting at Llanfair Primary School. Councillor Llewellyn agreed to obtain prices for the hire of the Hall.

**Item 10: Approval of Annual Accounts and Governance Statement for year ended 31<sup>st</sup> March 2017.**

The Clerk had e-mailed the Annual Accounts and the Audit Form for the year ended 31<sup>st</sup> March 2017 out to Members and then provided hard copies at the meeting.

**Resolved** that the Annual Accounts and Governance Statement for the year ended 31<sup>st</sup> March 2017 be approved.

**Item 11: Planning.**

11.1

Planning Application No. **2017/00289/FUL** – Erection of store for hay, Straw and agricultural machinery at Rushmoor, The Herberts, St Mary Church – **Grants permission with 2 conditions.**

**Noted.**

**Item 12: Reports of Representatives.**

12.1

Councillor Simpson advised that the next meeting of One Voice Wales will take place on 10<sup>th</sup> July 2017.

12.2

The Clerk will advise Councillor Llewellyn of the date of the next Footpaths Committee.

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**Item 13: To discuss the adoption of the BT Telephone Box in St Hilary.**  
Previous to this meeting, the Members had met with two members of the 'St Hilary Village Forum'. The Forum have requested that the Community Council 'adopts' the BT Telephone Box in the centre of St Hilary. The Members discussed this request and agreed that some answers to concerns need to be addressed before the request as agreed to. These concerns include:

- Is the Box 'listed'?
- How much interest is there amongst the residents in the village.
- What will happen if the interest of the residents diminishes?

This is at the very early stages as the Village Forum is unsure of what they will use the BT Box for yet but will report back to the Council in due course.

**Item 14: Correspondence and Publications**  
14.1 'Focus on Play' – Community and Town Councils – Publication by Play Wales.  
**Noted.**

14.2 Information from the Merchant Navy to promote 'Fly the Red Ensign for Merchant Navy Day – 3<sup>rd</sup> September 2017 seeking participation in the celebration by communities.  
**Noted.**

**Item 15: Any Other Business allowed at the discretion of the Chairman.**  
15.1 Members discussed the vacancy on the Council following the recent Election. The Clerk will contact the Vale of Glamorgan Council and seek authorisation to co-opt a councillor.

15.2 Overgrown foliage at the following areas was discussed:

- Plants from the garden at Forge Cottage grown onto the road and affecting visibility on the bend at The Herberts.
- Overgrown foliage at the Herberts end of the footpath from St Mary Church to The Herberts.

The Clerk will report both areas to the Vale of Glamorgan Council.

15.3 Members discussed trees on private land with regard to their condition and health and safety. It was agreed that this issue is a private matter and is the responsibility of the landowner.

**Item 16: Date, Place and Time of Next Meeting.**  
**The next meeting will be held on Thursday, 13<sup>th</sup> July 2017 at St Hilary Village Hall at 7.30pm.**

..... **Chairman**  
**Date : 13<sup>th</sup> July 2017.**