

## LLANFAIR COMMUNITY COUNCIL

### Minutes of Council Meeting held at St Hilary Village Hall on Thursday, 2<sup>nd</sup> February 2017 at 7.00pm.

**Present:** Chairman : Councillor David Hawkins  
Councillors : David Ilsley, Mary Llewellyn, Heather Shaw, Ray Simkiss,  
Geoff Simpson and Jim Teague.

**In Attendance:** Jackie Griffin, Clerk.  
Vale of Glamorgan Councillor G A Cox.  
PCSOs Gareth Parry & Daniel Rees.

**Item 1: Apologies for Absence.**  
Councillor Malcolm Francis.  
Vale Councillors H Jarvie and A Parker.  
P C Elson.

**Item 2: Declarations of Interest.**  
None declared.

**Item 3: Community Police Matters.**  
PCSO Parry introduced PCSO Dan Rees who is the new PCSO for the Cowbridge area and the Members welcomed PCSO Rees to his new position.

PCSO Parry advised that there has been 2 reports of criminal damage, 2 reports of violence against the person and 1 report of assault during January and gave background information.

**Item 4: Acceptance of Minutes of Meeting held 5<sup>th</sup> January 2017.**  
**Resolved** that the minutes of the meetings held 5<sup>th</sup> January 2017 were a correct record of the meetings and the minutes were duly signed by the Chairman.

**Item 5: Matters arising from the Minutes of Meeting held 5<sup>th</sup> January 2017, (not included in this agenda).**

5.1 The Clerk advised that a letter had been received from Matt Jukes, Assistant Chief Constable of South Wales Police, in response to a letter from the Clerk detailing the Community Council's concerns at the fact that Cowbridge currently has no Police Community Support Officer since the tragic loss of PCSO O'Callaghan.  
As Item 3 above indicates, the situation has now been rectified with the appointment of PCSO Dan Evans.

5.2 With regard to the request for a two directional sign to be sited at The Herberts indicating where Llanfair Primary School is situated, the Clerk advised that an e-mail had been sent to Visible Services requesting the manufacture of the sign and the corresponding invoice for the sum of £345 be sent direct to Llanfair Community Council for payment.

**Item 6: Report from the Vale of Glamorgan Councillors.**  
Councillor G A Cox reported that a Special Meeting of the Vale of Glamorgan Council is being held on 9<sup>th</sup> February to discuss the proposed 'Cardiff Capital City Region Deal'.

**Item 7: Chairman's Report.**

Councillor Hawkins read out a 'Thank You' card that he had received from Ms H Drew, of the local NSPCC committee. The card thanked the Community Council for their donation to the 'Christmas Carol Sing Event' which took place in St Hilary in December. The event was a great success and raised the profile of the NSPCC committee in the village. It is intended to make the event an annual one for the future.

Councillor Hawkins reported that 5 black and white posts have been installed on the edge of the road between the A48 and St Hilary road, presumably to prevent motorists encroaching onto the verge.

**Item 8: Clerk's Report.**

**Finances**

Bank balance was noted at **£5,498.55** (Current Account £4,606.18 and Savings £892.37).

**Payments made since last meeting are:**

Clerk's Salary (January) - £192.83;  
Wales Audit Office (Accounts Audit 2015/2016) - £141.75;  
Barry Town Council (Code of Conduct Notice in Gem) - £48.22;  
St Mary Church Residents Association (Christmas Tree) - £105.00 (not yet presented);  
Councillor R Simkiss (Christmas Tree for Llandough) - £105.00;  
Councillor M Llewellyn (Christmas Event in St Hilary) - £105.00 (not yet presented).

**Payments due to be made are:**

Clerk's Salary (February) - £192.83.

**Monies received into the Bank Account – Nil.**

**VAT Reimbursement.**

The Clerk advised that she has completed a VAT reimbursement form and the sum expected to be refunded is £212.70 and should be received direct into the bank account in the next few weeks.

**Age Connect.**

Members were reminded that Bridget Palmer of Age Connect will be attending prior to the March meeting at 6.15pm to talk about the work of Age Connect in the community.

**Wales Audit Office.**

The Clerk advised that an e-mail received from the Auditor General for Wales with a booklet attached entitled 'Financial Management and Governance in Community Councils 2015-16'. The booklet outlines issues which are occurring with Town and Community Councils Audits and therefore a four year plan is being introduced whereby the Audit will concentrate on the following themes:

2017-2018	2018-2019	2019-2020	2020-2021
Effectiveness of internal Audit Use of reserves	Compliance with Standing Orders Delegation to committees	Use of s137 Local Governance Act 1972 Arrangements for making payments	Employment of staff Well-Being of Future generations

The Clerk will forward the e-mail with the attachment to all the Members.

**Item 8: Clerk's Report (Continued)**

**White Paper**

The Clerk advised that a consultation process is underway on the proposed 'White Paper'. The Clerk circulated copies of section 6 which relates to Community Councils and entitled 'Resilient and Renewed'. The Welsh Government believes that things can be done now to help build resilience and renewal in the sector in the short to medium term and would welcome comments on the list of actions at paragraph 6.1.6 that could be taken in the short term to help the sector be more efficient/resilient.

**Item 9: Planning.**

No planning items.

**Item 10: Reports of Representatives.**

Councillor Teague reported on the Community Liaison meeting which he attended on 1<sup>st</sup> February and at which the following items were discussed:

- The Local Election taking place on 4<sup>th</sup> May.  
On 20<sup>th</sup> March the Notice of the Election will be published. Nominations open on Tuesday 21<sup>st</sup> March and close on 4<sup>th</sup> April. Publication of nominations will occur after that.
- Reshaping services.
- Well-being Act.

**Item 11: To discuss the two benches on St Hilary Down.**

Members discussed the 'state' of the two benches on St Hilary Down and what may be done to 'repair' or replace them. Councillor Shaw offered to make enquiries at Coed Hills to ask if they may be prepared to renovate the benches on behalf of the Community Council.

**Item 12: Correspondence and Publications.**

12.1 Letter from Tenovus Cancer Care seeking financial assistance.

**Noted.**

12.2 Notice from Andrew R T Davies giving contact details.  
To be posted on the Council's notice boards.

12.3 E-mail from One Voice Wales detailing plans currently being drawn up by the Pageant master, Mr Bruno Peek, to commemorate the end of World War 1, 100 years on. The main event entitled 'Battle's Over - A Nation's Tribute' is planned for 11th November 2018, with a chain of 1,000 Beacons being lit throughout the country.

**Noted.**

12.4 E-mail from One Voice Wales promoting Training Opportunities that are available bearing in mind the Election taking place on 4th May 2017.

**Noted.**

12.5 E-mail from One Voice Wales attaching a survey from Welsh Government based on the services and assets provided and owned by Town & Community Councils. The Clerk advised that she had nearly completed the survey on behalf of the Community Council.

**Item 12: Correspondence and Publications (Continued)**

- 12.6 E-mail from Vale of Glamorgan Council advising that briefing sessions for candidates and agents regarding Local Government Elections are being held on 23rd February. The Clerk advised that she will be attending one of the sessions.
- 12.7 E-mail from Vale of Glamorgan Council giving an update on the Implementation of the Reshaping Services Programme in the form of an attachment.  
**Noted.**
- 12.8 E-mail from One Voice Wales giving details of their 'Innovation Practice National Awards 2017' and advising that the nomination period has been extended to 6th February 2017.  
**Noted.**
- 12.9 E-mail from One Voice Wales enclosing Wales Audit Office Newsletter.  
**Noted.**
- 12.10 Letter from Kidney Wales giving details of their 'Walk for Life' taking place on 23rd April 2017.

**Item 13: Broadband in the Villages.**

Members discussed the ongoing process of getting Super-Fast Broadband in the villages and Councillor Francis' e-mail reporting his discussion with BT about the provision. It was agreed that the e-mails should be circulated to all Councillors for their consideration.

**Item 14: Any Other Business allowed at the discretion of the Chairman.**

- 14.1 Following on from the visit by Mr M Clogg of Highways at the Vale of Glamorgan Council at the meeting of 6<sup>th</sup> October, it was **resolved** that Mr Clogg should be invited to April's meeting to report back the results of the feasibility study that was to be carried out.
- 14.2 It was reported that the 'Road Sweeper' had still not visited Llandough village despite past promises. The Clerk will contact Mr Smith and request a visit as soon as possible.

**Item 15: Date, Place and Time of Next Meeting.**

**The next meeting will be held on Thursday, 2<sup>nd</sup> March 2017 at St Hilary Village Hall at 7.00pm.**

..... Chairman  
Date : 2<sup>nd</sup> March 2017.